



**BOARD OF SELECTMEN**  
**CALENDAR**  
**FOR**  
**TUESDAY, JANUARY 24, 2017**  
**SELECTMEN'S HEARING ROOM**

- Neil Wishinsky-  
Chairman
- Nancy A. Daly
- Benjamin J. Franco
- Nancy S. Heller
- Bernard W. Greene
- Melvin A. Kleckner –  
Town Administrator

1. **ANNOUNCEMENTS/UPDATES**

**7:00 P.M. Selectmen to announce recent and/or upcoming Events of Community Interest.**

2. **PUBLIC COMMENT**

**Public Comment period for citizens who requested to speak to the Board regarding Town issues not on the Calendar.**

*Up to fifteen minutes for public comment on matters not appearing on this Calendar shall be scheduled each meeting. Persons wishing to speak may sign up in advance beginning on the Friday preceding the meeting or may sign up in person at the meeting. Speakers will be taken up in the order they sign up. Advance registration is available by calling the Selectmen's office at 617-730-2211 or by e-mail at [sorsini@brooklinema.gov](mailto:sorsini@brooklinema.gov). The full Policy on Public Comment is available at <http://www.brooklinema.gov/376/Meeting-Policies>*

3. **MISCELLANEOUS**

**Approval of miscellaneous items, licenses, vouchers, and contracts.**

- A. **Question of approving the application of New England Treatment Access, Inc. d/b/a NETA for a Change of Alternate Manager from Bry Rodriquez to Lisa Bamel and for the addition of an Alternate Manager, Simone Burg.**
- B. **Question of approving and executing a contract in the amount of \$453,000.00 with HMFH Architects, Inc. for the Brookline High School Expansion Project Feasibility Study.**
- C. **Question of granting a permit to serve Alcohol (Non-Sales/All Kinds) to Larz Anderson Auto Museum for a Cocktail Reception on Thursday, February 9, 2017 from 5:30PM-**

**11:00PM at 15 Newton St.**

**4. CALENDAR**

**Review and potential vote on Calendar Items**

**5. BOARDS AND COMMISSIONS - INTERVIEWS**

**The following candidates for appointment/reappointment to Boards and Commissions will appear for interview:**

**Transportation Board**

**Jonathan Kapust  
Judith Kidd**

**6. GRANT OF LOCATIONS**

**8:00 P.M. Public Hearing on the petition of Verizon New England, Inc. and NStar Electric Company d/b/a Eversource Energy for permission to relocate an existing jointly owned utility pole, locate and construct, such a new line of electric conduits and manholes with the necessary cables therein under the following public way:**

**Crafts Road – relocate jointly owned pole 43/3 approximately 305 feet northeasterly of Norfolk Road, northeasterly a distance of about 15 feet.**

**Crafts Road – new electric conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road.**

**Public Hearing on the petition of NStar Electric Company d/b/a Eversource Energy for permission to construct, and a location for, such a line of conduits and manholes with the necessary cables therein under the following public way:**

**Chestnut Hill Avenue – conduit from MH9159 near the Town Line a distance of about 150 feet**

southeasterly to 375 Chestnut Hill Avenue.

7. **1299 BEACON STREET – 40B ELIGIBILITY SITE  
PUBLIC HEARING**

**8:15 P.M. Public Hearing on the application of Brighton Allston Properties, LLC to MassHousing to secure a determination of a 40B Eligible site at 1299 Beacon Street.**

8. **FY2018 BUDGET OBJECTIVES**

**Review of the Selectmen's FY2018 Budget Objectives.**

*The Town of Brookline does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services or activities. Individuals who need auxiliary aids for effective communication in programs and services of the Town of Brookline are invited to make their needs known to Lloyd Gellineau, Town of Brookline, 11 Pierce Street, Brookline, MA 02445. Telephone (617) 730-2328; TDD (617) 730-2327; or e-mail at [Lgellineau@brooklinema.gov](mailto:Lgellineau@brooklinema.gov)*





A

**CHANGE IN ALTERNATE MANAGERS**

New England Treatment Access, Inc.  
d/b/a NETA  
160 Washington Street

Melanie W. Nash, Manager

Change of Alternate Manager

From: Bry Rodriquez  
To: Lisa Bamel

Add  
Simone Burg, Alternate Manager

**Police Department Report Attached**

**Brenda Costello**

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**From:** Amanda Rositano <amanda@netacare.org>  
**Sent:** Tuesday, December 20, 2016 1:50 PM  
**To:** Brenda Costello  
**Subject:** NETA alternate manager application  
**Attachments:** Lisa Bamel alternate manager app.pdf; Simone Burg alternate manager app.pdf

Hi Brenda,

I am attaching 2 new alternate manager applications that we would like to seek Board of Selectmen approval for. One of our current alternate managers, Bry Rodriguez, is moving into a different position with NETA, creating one of the openings that we are filling. In addition, we've added one more assistant manager to our store structure (new structure is 1 store manager, 3 assistant managers).

Attached, please find alternate manager applications for Lisa Bamel and Simone Burg, including for each:

1. Completed Interview Form/Application with 3 character references
2. Completed CORI Acknowledgement Form
3. Current resume

We will send them to be fingerprinted by Brookline PD once we hear from you that the CORI has cleared.

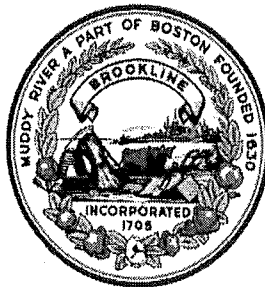
Please let me know if there is anything else you need.

Thanks, Brenda.

-Amanda

Amanda Rositano  
Director of Operations  
New England Treatment Access, Inc.

This e-mail and any attachments contain information from New England Treatment Access Inc. and are intended solely for the use of the named recipient or recipients. This e-mail may contain privileged patient communications or work product. Any dissemination of this e-mail by anyone other than an intended recipient is strictly prohibited. If you are not a named recipient, you are prohibited from any further viewing of the e-mail or any attachments or from making any use of the e-mail or attachments. If you believe you have received this e-mail in error, notify the sender immediately and permanently delete the e-mail, any attachments, and all copies thereof from any drives or storage media and destroy any printouts of the e-mail or attachments.



## LICENSE INTERVIEW FORM

TYPE OF LICENSE APPLYING FOR: ALTERNATE MANAGER - RMDNAME: LISA B. BAMELADDRESS: [REDACTED]EMAIL ADDRESS: [REDACTED]PHONE #: [REDACTED]PLACE OF BIRTH: [REDACTED]FATHER'S NAME: [REDACTED]MOTHER'S MAIDEN NAME: [REDACTED]

ARE YOU A CITIZEN?

☒ YES

NO

ALIEN CARD #

ARE YOU A VETERAN:

YES

☒ NO

## RESIDENCES FOR LAST FIVE YEARS

DATE:

1/16/16

LOCATION:

[REDACTED]

DATE:

1/13/2013

LOCATION:

[REDACTED]

DATE:

1993/2013

LOCATION:

[REDACTED]

DATE:

LOCATION:

DATE:

LOCATION:

EDUCATION

DATE: 1979 LOCATION: [REDACTED]

DATE: 1980 LOCATION: [REDACTED]

DATE: 1981 LOCATION: [REDACTED]

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

EMPLOYMENT HISTORY

DATE: 1983 - 1990 LOCATION: Boston POSITION: [REDACTED]

DATE: 1990 - 2010 LOCATION: Boston POSITION: [REDACTED]

DATE: 2010 - present LOCATION: Boston POSITION: [REDACTED]

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_ POSITION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_ POSITION: \_\_\_\_\_

SIGNATURE: [Signature] DATE: 12-30-16

(PLEASE SUBMIT THREE CHARACTER REFERENCES WITH APPLICATION)

LISA B BAMEL

cell: 603.254.5570 fax: 603.254.5570 lisa.b@gmail.com

OBJECTIVE

To utilize my extensive sales experience and people skills to my fullest potential

EXPERIENCE

NETA December 2015-present

- \*PSA
- \*Trainer
- \*Consultation Specialist
- \*Floor Captain

[REDACTED]  
Designer of accessories for womens boots

[REDACTED]  
Healing through energy work

[REDACTED], 1990-present  
Owner/Distributor –  
Jewelry & Hair Accessories

[REDACTED] 1990-2009  
Owner full service Salon Distributor

[REDACTED] 1983-1990  
Full Service Salon Distributor for the six New England States

[REDACTED]  
Sales rep and educator for the east coast

EDUCATION

[REDACTED]  
[REDACTED]  
[REDACTED]  
references upon request

## CHARACTER REFERENCES

- 1) PENNY BURKE [REDACTED]
- 2) BETH FISHER [REDACTED]
- 3) DAVID HONEYCUTT [REDACTED]





LICENSE INTERVIEW FORM

TYPE OF LICENSE APPLYING FOR: Alternate Manager - RMD

NAME: Simone Alexis Burg

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

PHONE #: [REDACTED]

PLACE OF BIRTH: [REDACTED] ([REDACTED])

FATHER'S NAME: [REDACTED] MOTHER'S MAIDEN NAME: [REDACTED]

ARE YOU A CITIZEN? YES NO ALIEN CARD # \_\_\_\_\_

ARE YOU A VETERAN: YES NO

RESIDENCES FOR LAST FIVE YEARS

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_



EDUCATIONDATE: Class of 2010 LOCATION: [REDACTED]DATE: 2010-2011 LOCATION: [REDACTED]

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

EMPLOYMENT HISTORYDATE: Dec 2015 LOCATION: NETA - Brooklyn POSITION: Patient Service AssocDATE: Sept 2015 LOCATION: [REDACTED] POSITION: Patient Service AssocDATE: 2014-2015 LOCATION: [REDACTED] POSITION: Waitress at a retirement homeDATE: 2013-2014 LOCATION: [REDACTED] POSITION: Sales AssociateDATE: 2008-2012 LOCATION: [REDACTED] POSITION: Front End Supervisor  
Produce dept.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(PLEASE SUBMIT THREE CHARACTER REFERENCES WITH APPLICATION)Jessica Santacrose [REDACTED]Paul Belino [REDACTED]Paul Jackman [REDACTED]

**Simone Alexia Burg**  
[REDACTED]  
[REDACTED]  
[REDACTED]

**SUMMARY:**

- Over 3 years of supervisory experience
- Over 7 years of register/POS experience
- Over 8 years of customer service, and face to face interactions
- Computer sales reports and analysis experience

**PROFESSIONAL EXPERIENCE:**

**2015-Present: New England Treatment Access, Brookline, MA.** Medical marijuana dispensary -- Collection of patient data regarding the efficacy of medical cannabis, recording the information in a data base. Refining coworker's side work for nightly duties. Clarifying efficiency strategies for break coverage, mediating patient/PSA interactions. Training new PSAs on daily operations, compliance, cannabis science, patient consultations, and state law and regulation regarding cannabis. Collaborating with Team Leads on the creation of a training module for private patient consultations, presenting at morning meetings. Managing express lane procedures for optimal performance. Patient education, and consultation. Operation of a register and POS system.

[REDACTED]. Medical marijuana doctor's offices -- Activated patients on Department of Public Health's medical cannabis patient registration software, receiving new patients and administering proper paperwork, recording vitals, educating patients on law, usage, dosage, and process for gaining access to medical marijuana.

[REDACTED]. Retirement home -- Server in a five-star dining room with daily three-course meals provided for all residents, required strong organization skills and attention to detail. Training new employees, opening/closing the dining room and kitchen, serving in a fast-paced environment (50 seats per section). Supervising banquet events, scheduling taste testings, food preparation, heavy lifting.

[REDACTED]. Retail store, Whitney Field Mall -- Required to meet a perfume sales quota each shift. Marketing, brand ambassador, inventory management. Merchandising displays, heavy lifting, closing tasks.

[REDACTED]. Grocery Store -- 2008-2010: Checkout -- Register and POS. 2010-2011 Front End Supervisor -- Drawer audits and vault management. Computer sales reports and analysis daily. Scheduling, handling large western union transactions, returns and exchanges, closing tasks, customer service desk. 2011-2012: Produce department -- Supervised the daily operations, managed seasonal farmer's market.

**EDUCATION:**

- High School Diploma, [REDACTED]
- 2010-2012 Mount Wachusett Community [REDACTED]
- Certificate of completion, eight-week course at the [REDACTED]

References available upon request.

**Brenda Costello**

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**From:** Patty Correa  
**Sent:** Thursday, January 19, 2017 9:40 AM  
**To:** Brenda Costello  
**Subject:** RE: Approval of Alternate Managers for NETA

Hi Brenda – From section 7 of the RMD regs on the BoS website:

With the approval of the Board or the Board's designee, a corporation or other legal entity may appoint Alternate Managers (who must be at least 21 years of age) to be in charge in the absence of the Manager in number sufficient to meet operational needs, however, the Manager must be on the premises the lesser of either fifty (50) percent of the time the premises are open, or forty (40) hours per week during operational hours.

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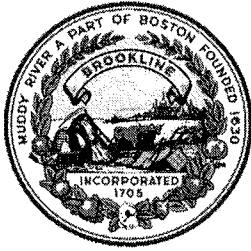
**From:** Brenda Costello  
**Sent:** Thursday, January 19, 2017 9:28 AM  
**To:** Patty Correa  
**Subject:** Approval of Alternate Managers for NETA

Hi again,

Does the Board have to approve alternate manager for NETA.

Thanks,  
Brenda

The substance of this message, including any attachments, may be confidential, legally privileged and/or exempt from disclosure pursuant to Massachusetts law. It is intended solely for the addressee. If you received this in error, please contact the sender and delete the material from any computer.



**BROOKLINE POLICE DEPARTMENT**  
*Brookline, Massachusetts*

DANIEL C. O'LEARY  
CHIEF OF POLICE

To: Chief Daniel O'Leary

From: Lieutenant Derek Hayes

Re: New England Treatment Access, Inc., d/b/a NETA – Alternate Managers

Date: January 15, 2017

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Sir,

New England Treatment Access, Inc., d/b/a NETA is located at 160 Washington St. They are a Registered Marijuana Dispensary licensed by the Department of Public Health. NETA has applied for the approval of two Alternate Managers, Lisa Bamel and Simone Burg.

Alternate Managers Requested:

Lisa Bamel

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Simone Burg

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Both Alternate Manager applicants have submitted to the Brookline Police Department a full set of fingerprints for the purpose of conducting a criminal back ground check. The results of the fingerprint query have not been returned from the State at this time. If any information



is revealed that would disqualify them from being named as an Alternate Manager, a supplemental report will be submitted. Queries of other applicable law enforcement databases, including CopLink, revealed no information that would disqualify them from being named an Alternate Manager.

I find NO reason to deny this application.

Respectfully Submitted,

Lieutenant Derek Hayes





December 30, 2016

Mr. Ray Masak, Brookline Building Department  
Brookline Town Hall  
333 Washington Street  
Brookline, MA 02445

OFFICE. (617) 492 2200  
FAX. (617) 876 9775

130 Bishop Allen Drive  
Cambridge, MA 02139

hmfh.com

Re: Letter of Agreement for the Feasibility Study Phase  
Brookline High School Expansion Project

Dear Ray:

HMFH Architects feels honored to be selected for the very challenging project of the feasibility study for the Brookline High School expansion. We are very pleased to submit to you this Letter of Agreement between HMFH Architects, Inc. and the Town of Brookline for the Brookline High School Expansion Project Feasibility Study.

The scope of our services will be based on your Request for Qualifications dated June 23, 2016 as they pertain to the Brookline High School and our understanding of the project to date. We understand that this is not intended to become an MSBA funded project.

The goal of this study is to review educational and configuration options to accommodate the expected enrollment growth of the Brookline High School from approximately 1,950 to approximately 2,700 by the year 2027. The study will arrive at a preferred option with associated costs that can then be carried over into the Schematic Design phase.

In accordance with the Request for Qualifications, the Town may elect to carry over HMFH's services into the future phases of the Brookline High School Expansion Project. If this is the case, a new agreement will be drawn up between the Town and HMFH for the services from Schematic Design through Construction Administration.

The Baldwin School site identified in the RFQ for study has been taken out of consideration for the High School because it was selected as the site for the new ninth elementary school.

HMFH has been informed that our first priority is to determine whether it is practical and advisable to accomplish the required BHS expansion entirely within the existing campus. This includes the main high school facility on Greenough Street, the Tappan Gymnasium, and the Unified Arts Building on Tappan Street. If practical uses and alternatives are determined, the study may include the town owned parcel located across the MBTA tracks, behind Clarke Street and the Kirrane Pool.

Arthur S. Duffy, AIA  
Chin Lin, AIA  
Colin R. Dockrill, AIGA  
Deborah A. Collins, AIA  
Devin E. Canton, AIA  
Erica Metzger  
George R. Metzger, AIA  
John F. Miller, FAIA  
Julia Nugent, AIA  
Laura A. Wernick, FAIA  
Lori Cowles, AIA  
Margaret M. Munroe  
Mario J. Torroella, FAIA  
Matthew LaRue, AIA  
Melissa A. Greene, AIA  
Philip S. Lewis, AIA  
Robert P. Williams, AIA  
Stephen Friedlaender, FAIA  
Tina Stanislaski, AIA  
Vassilios Valaas, AIA

The second priority will be to study the privately-owned property at 111 Cypress Street as a location for a portion of the expansion. Any sites that may be added to these will be arranged as an Additional Service.

The Town of Brookline and HMFH acknowledge that work on this Feasibility Study has begun and is scheduled to be completed with the preparations for and attendance at the Town Meeting scheduled toward the end of May, 2017. At this Town Meeting a preferred solution, conceptual costs, and funds required for the Schematic Design Phase will be presented for approval. The Warrant Article for the Schematic Design Phase of the Brookline High School Expansion has been prepared by the Brookline Public School Department. HMFH will provide an updated conceptual Schematic Design budget for this sometime in mid-February.

**Basic Services Compensation**

Our Basic Services include the work of HMFH Architects and our consultants in the following disciplines:

- |                          |                        |
|--------------------------|------------------------|
| • Civil Engineering      | Nobis Engineering      |
| • Code Consulting        | RW Sullivan Code Group |
| • Cost Estimating        | PM&C                   |
| • Landscape Design       | Halvorson              |
| • MEP/FP Engineering     | Garcia Galuska DeSousa |
| • Structural Engineering | Foley Buhl Roberts     |

The Basic Services fee for this Feasibility Study Phase of the work shall be \$425,000. This will be invoiced monthly on a Lump Sum Basis, based on percent complete of the work. Payments are due within 30 days of receipt of our monthly invoice.

This fee also includes the printing of up to 10 copies of the draft and final report of the Feasibility Study.

**Additional Services Compensation**

The work of the following consultants is usually considered Additional Services. We are proposing to include them with our fee proposal for convenience and to simplify the procurement process.

- |                               |                     |          |
|-------------------------------|---------------------|----------|
| • Traffic Consulting          | Howard Stein Hudson | \$13,000 |
| • Geotech & Geo-environmental | McPhail             | \$15,000 |

Therefore, the Additional Services that HMFH is proposing to include in our contract is \$28,000.

This makes the total contact sum, Basic and Additional, \$453,000.

Additional Services will be invoiced on an hourly, Not-to-Exceed Basis unless otherwise arranged. The 2017 hourly billing rates will follow as Attachment A to this Agreement. Any future Additional Services that are required will include a 10% Administrative Fee. Additional Service payments are due within 30 days of receipt of our monthly invoice.



Normal reimbursable expenses such as in-town mileage, parking, meals, and postage will not be invoiced as Additional Services.

The survey fees are not included here because the scope of the sites to be studied and the areas to be surveyed need to be defined before we can obtain appropriate proposals. We recommend, however, that as soon as the committees gain clarity on the sites to be included in Schematic Design, the survey work be engaged and pursued so that the information is available at the beginning of the Schematic Design Phase.

Please note that the following specialized consultants will be considered Additional Services if they are required:

- Surveyor
- Hazardous Material Consulting
- Envelope Consulting
- Furniture & Equipment Consulting and Procurement
- Technology Equipment Consulting and Procurement
- Food Service Consulting
- Hardware Consulting
- Acoustical Consulting
- Theater Consulting

However, general planning for these disciplines is included as necessary for the feasibility study.

#### **Feasibility Study Scope and Tasks**

Our workplan and level of effort charts are based on what we believe is required of HMFH to achieve the study's goals. This includes preparation for and attendance to the following meetings:

- |   |                        |
|---|------------------------|
| • Building Commission Mtgs.               | Monthly through May 26 |
| • Staff Working Group Mtgs.               | Weekly through May 26  |
| • Education Working Group Mtgs.           | 5 Meetings             |
| • BHS School Building Committee Mtgs.     | 5 Meetings             |
| • Community Meetings                      | 3 Meetings             |
| • Facilities Staff Mtgs.                  | 2 Meetings             |
| • Recreation Dept. Staff Mtg.             | 1 Meetings             |
| • Parks & Open Space Staff Mtg.           | 1 Meetings             |
| • Transportation Staff Mtg.               | 1 Meeting              |
| • Bldg. Dept./Planning/Preservation Staff | 1 Meeting              |
| • May Town Meeting                        | 1 Meeting              |

Additional meetings to those listed above will require Additional Services to be provided.

Our tasks and deliverables for this study include the following:

#### **EXISTING CONDITIONS DOCUMENTATION**

- Collect and review existing condition documents for the several campus buildings.
- Prepare current Floor Plans and Educational Occupancy.
- Develop 3-D BIM Model of Campus.
- Prepare Existing Conditions Narratives.

- Review Brookline Zoning Bylaws.
- Site Conditions and Restrictions Report - Nobis.
- Structural Existing Conditions Report – Foley Buhl Roberts.
- MEP/FP Existing Conditions Reports – Garcia Galuska DeSousa.

**EDUCATIONAL PROGRAMMING**

- Review Master Schedule and Enrollment Report.
- Review and Synthesize Education Plan – Vista Design.
- Prepare Expanded Utilization Chart for new enrollment.
- Prepare Educational Space Summary for new enrollment.
- Prepare Site Development Requirements Document.

**ALTERNATIVES ANALYSIS**

- Develop Organization and Adjacencies Diagrams.
- Develop Conceptual Diagrams of Alternatives with Conceptual Costs.
- Review Educational, Constructability, and Urban Design Impacts of Options.

**PREFERRED SOLUTION**

- Develop Floor Plans.
- Develop Preliminary Massing Study.
- Develop Preliminary Phasing Approach.
- Develop Conceptual Cost Estimate and Schedule.
- Civil Narrative - Nobis
- Structural Narrative – Foley Buhl Roberts
- MEP/FP Narrative – Garcia Galuska DeSousa

**Use of Documents**

Drawings, specifications and other documents prepared by HMFH Architects are instruments of the architect's service and are for the Owner's use solely with respect to this project. HMFH shall retain all common law, statutory, and other reserved rights, including copyright. Upon completion of this study or termination of this Agreement, the Town of Brookline's right to use the instruments of service will continue for the completion of the Brookline High School Expansion project only.

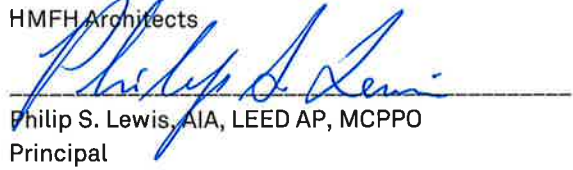
**Termination, Suspension or Abandonment**

In the event of termination, suspension or abandonment of the project by the Town of Brookline, HMFH Architects shall be compensated for work performed. The Town's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for HMFH to suspend or terminate services. Either HMFH or the Town of Brookline may terminate this Agreement after giving no less than 14 days written notice if the project is suspended for 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement.

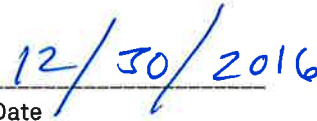
I hope that you find this fee proposal responsive and satisfactory. Please contact me with any questions you may have or additional information you may need.

Very truly yours,

HMFH Architects

  
Philip S. Lewis, AIA, LEED AP, MCPPO  
Principal

Date



Town of Brookline (see attached)

- |              |   |
|--------------|---|
| ATTACHMENT A | 2017 Hourly Billing Rates (to follow)   |
| ATTACHMENT B | Certificate of Liability Insurance  |
| ATTACHMENT C | Article 4.5: Fair Practices & Nondiscrimination Affidavits  |
| ATTACHMENT D | Article 4.7: Agreement Backup Material <ul style="list-style-type: none"><li>• Level of Effort Worksheet</li><li>• Work Plan</li><li>• Tasks and Deliverables Worksheet</li></ul> |
| ATTACHMENT E | Town of Brookline Signature Page  |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Ames &amp; Gough</b> <b>859 Willard Street</b> <b>Suite 320</b> <b>Quincy, MA 02169</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (617) 328-6555</b>		<b>FAX (A/C, No): (617) 328-6888</b>
	<b>E-MAIL ADDRESS: boston@amesgough.com</b>		
<b>INSURED</b>  <b>HMFH Architects, Inc.</b> <b>130 Bishop Allen Drive</b> <b>Cambridge, MA 02139</b>	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A : Continental Casualty Company (CNA) A, XV</b>		<b>20443</b>
	<b>INSURER B : Lexington Insurance Company A, XV</b>		<b>19437</b>
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		2097547650	08/01/2016	08/01/2017	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X		2097547650	08/01/2016	08/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>	X		2097549589	08/01/2016	08/01/2017	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	2097545266	08/01/2016	08/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
B	<b>Prof Liability</b>			023462583	08/01/2016	08/01/2017	<b>Per Claim Limit</b> <b>2,000,000</b>
B				023462583	08/01/2016	08/01/2017	<b>Aggregate Limit</b> <b>2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 All Coverages are in accordance with the policy terms and conditions.

Town of Brookline shall be listed as Additional Insured with respects to General, Auto and Umbrella Liability where required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

<b>Town of Brookline</b> <b>333 Washington Street</b> <b>Brookline, MA 02445</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

BROOKLINE HIGH SCHOOL EXPANSION FEASIBILITY STUDY

Article 4.4 of the Town of Brookline General By-Laws

By signing below, HMFH Architects, Inc. hereby agrees to comply with the provisions of Article 4.4 of the Town's By-laws. *Fair Employment Practices with Regards to Contracts*, a copy of which is incorporated herein by reference, with respect to the foregoing Contract.

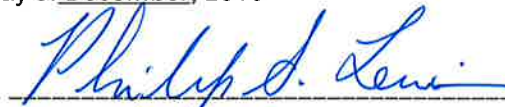


Philip S. Lewis  
HMFH Architects, Inc.

Article 4.5 of the Town of Brookline General By-Laws

In compliance with Article 4.5 of the Town's General By-laws, HMFH Architects, Inc. hereby certifies as follows: I shall not discriminate against any individual because of the race, color, religious creed, national origin, sex, gender identity or gender expression, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age or ancestry of any Individual in fulfilling the terms of the foregoing attached contract.

Signed under the pains of penalties of perjury, on this 30<sup>th</sup> day of December, 2016



Philip S. Lewis  
HMFH Architects, Inc.

Brookline High School Feasibility Study

Level of Effort Worksheet November 18, 2016

Est. Construction	150,000,000	(input field - required)
Overhead Factor	1.60	(input field - required, get from Margie)

FEASIBILITY STUDY															
Start Month (1-12)	# Months	Contingency	FTE Equiv	Total Est Hrs											
11	7	5%		0											
Year Phase Starts	2016	(input field - required)													
Staff Title	Staff Name	Project Role	Period 1 (Start up)		Period 2 (Program & Evaluate Alts.)		Period 3 (Dev. Pref. Option)		Work Period 4 (Town Meeting)		Rates				
			Hrs/ Week	# Months	Hrs/ Week	# Months	Hrs/ Week	# Months	Hrs/ Week	# Months	2016	2017			
			Project_Director	Pip L	PD	4	1	16	3	8	2	4	1	66	70
			S_Project_Manager	Deborah C	PM	40	1	40	3	40	2	8	1	59	62
			Project_Manager	Alicia Crothers	PA	0	1	20	3	20	2	0	1	51	54
			Designer_1	Nick Ambrogio	Graphics	30	1	40	3	20	2	0	1	20	21
											0	0			
			2016	2016	2017	2017	2017	2017	-	-	-	-	-		
Month	Nov	Dec	Jan	Feb	Mar	Apr	May	-	-	-	-	-			
Weeks Per Month	4	4	5	4	4	4	5								
Pip L Deborah C Alicia Crothers Nick Ambrogio 0	16	64	80	64	32	32	20	0	0	0	0	0			
	160	160	200	160	160	160	40	0	0	0	0	0			
	0	80	100	80	80	80	0	0	0	0	0	0			
	120	160	200	160	80	80	0	0	0	0	0	0			
	0	0	0	0	0	0	0	0	0	0	0	0			
Sub Total Hrs			296	464	580	464	352	352	60	0	0	0	0		
Contingency			14.8	23.2	29	23.2	17.6	17.6	3	0	0	0	0		
Totals			310.8	487.2	609	487.2	369.6	369.6	63	0	0	0	0		
												Budgeted Hours			
												2568			
												128.4			
												2696.4			

B. - 8

Brookline High School Feasibility Study

Level of Effort Worksheet November 18, 2016

Est. Construction

150,000,000

(input field - required)

Overhead Factor

1.60

(input field - required, get from Margie)

Consultant Services

Standard Basic Services	Consult Name	WBE/MBE "X"	Arch Estimate	Actual Consultant Proposal	% of Arch Fee
Civil Engineering and Site Design	Nobis			\$ 16,200	
Landscape	Halvorson		\$ 12,000		
Structural Engineering	FBR			\$ 22,500	
Fire Protection	GGD				
Plumbing	GGD				
HVAC	GGD			\$ 9,000	
Electrical	GGD				
Technology Design	GGD				
Furniture and Equipment Consultant					
Caswork Consultant					
Food Service Consultant					
Hardware Consultant					
Acoustical Consultant					
Elevator Consultant					
Specifications Writer					
Code Consultant	RW Sullivan		\$ 2,000		
Cost Estimating	PM&C			\$ 8,600	
HazMat Consultant					
Envelope					
Daylighting					
Geotechnical					
F&E Procurement (Contingency)					
Ed Program & Visioning	David Stephen			\$ 10,000	
Consultant Contingency					
Total Basic Services Consultant Fees				\$ 80,300	

# Brookline High School Feasibility Study

Level of Effort Worksheet November 18, 2016

Est. Construction	150,000,000	(input field - required)
Overhead Factor	1.60	(input field - required, get from Margie)

Additional Services	Consult Name		Arch Estimate	Actual Consultant Proposal	% of Arch Fee
Survey Consultant	???				
Traffic Consultant	HSH			\$ 13,000	
Geotechnical Engineer	McPhail			\$ 15,000	
HazMat Consultant	UEC		\$ 10,000		
Special Lighting Consultant					
Special Theater Consultant					
Audio Visual Consultant					
Educational Planner					
TBD					
TBD					
TBD					
Other Consultant Contingency					
Total Additional Services Consultant Fees				\$ 38,000	



BROOKLINE HIGH SCHOOL EXPANSION FEASIBILITY STUDY - WORK PLAN																															
			2016								2017																				
TASK	Start Date	End Date	November			December				January					February				March				April				May				
			14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29
FEASIBILITY STUDY PROJECT START	21-Nov	30-Dec																													
A. Meetings with Town of Brookline																															
Co-Chairs	21-Nov																														
Working Group	30-Nov	7-Dec																													
BHS Building Committee	7-Dec																														
Building Commission	13-Dec																														
Meetings with Town Depts. - Historic Preservation, Zoning, Building Dept., Transportation, Parks & Open Space, Recreation, Facilities																															
EVALUATION OF EXISTING CONDITIONS	21-Nov	13-Jan																													
A. Site(s) Development Requirements																															
Research of Zoning and Site Restrictions																															
Release Phase 1 Site Investigation(s)																															
Observation of Traffic, Parking, and Pedestrian Circulation																															
Analysis of Water supply, Sanitary sewer, and drainage systems																															
Existing Conditions and Site Restrictions Narratives																															
B. Building(s) Investigations																															
Review of Existing TOB documents																															
Site Visits to Document Conditions																															
Review of Haz-Mat documentation																															
Review of Building Code and Accessibility Compliance																															
Existing Conditions Narratives																															
EDUCATIONAL PROGRAM	21-Nov	18-Jan																													
A. Town of Brookline Collaboration																															
Working Group																															
BHS Building Committee																															
Building Commission																															
B. Review Study Assumptions with Working Group and BHSBC																															
Review Draft Educational Program Document	14-Dec																														
Discuss Model for Expansion - 1 School, 2 Schools, 1 School + Satellite School, 4 distinct schools																															
Confirmation of Study Sites																															
School Organization																															
C. Enrollment Report from Brookline Public Schools	19-Dec																														
C. Current Educational Utilization - Floor Plans & Schedule																															
D. Organization and Adjacencies Diagrams																															
E. Draft Space Summary (s)																															
F. Approval of Space Summary(s)																															
DEVELOPMENT AND EVALUATION OF ALTERNATIVES	27-Dec	22-Feb																													
A. Town of Brookline Collaboration																															
Working Group																															
BHS Building Committee																															
Building Commission																															
B. Development of Alternatives																															
Conceptual Diagrams																															

			2016								2017																				
TASK	Start Date	End Date	November			December				January					February				March			April				May					
			14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29
Preliminary Site Plans																															
Conceptual Floor Plans -Implementation of Educational Program																															
Review of Structural and Building Systems																															
Urban Design Impacts																															
Phasing/ Impact on Students																															
C. Cost Estimates of Alternatives																															
D. Review Alternatives with Working Group and BHS Building Committee																															
Prepare matrix of alternatives for evaluation																															
E. Selection of Preferred Solution																															
PREFERRED SOLUTION	22-Feb	28-Apr																													
A. Town of Brookline Collaboration																															
Working Group																															
BHS Building Committee																															
Building Commission																															
B. Site(s) Development																															
Release Survey(s)																															
Scope and Schedule for Geotechnical Exploration																															
Site Utility Narrative																															
Site Plan - Landscape, Parking, Vehicular and Pedestrian Circulation, Educational and Athletic Use																															
C. Building(s)																															
Floor Plans - Implementation of Educational Program																															
Preliminary Building Massing																															
Building and Accessibility Code Compliance																															
Structural Report																															
MEPFP Systems Narratives																															
Preliminary Phasing Approach																															
D. Updated Space Summary																															
E. Cost Estimate																															
F. Project Schedule																															
G. Final Report																															
H. Approval of Final Report																															
PUBLIC PROCESS/ COMMUNITY ENGAGEMENT	1-Jan	26-May																													
A. Town of Brookline Collaboration																															
Working Group																															
BHS Building Committee																															
Building Commission																															
B. Public Process/ Community Engagement																															
Presentations to Brookline Community																															
C. Warrant Article																															
D. Town Meeting																															

BROOKLINE HIGH SCHOOL EXPANSION FEASIBILITY STUDY			TASKS AND DELIVERABLES					December 29, 2016
	Assigned to:	Discipline/ Category	BHS Main Building		Tappan Gym and Pool	Unified Arts Building	Cypress Street Site	Meeting
							FUTURE STUDY IF REQUIRED	
PROJECT START	TOB/ HMFH	Co-Chairs Group Meeting	Discussion and confirmation of Project Representation and Roles; Design Enrollment; Project Schedule; Requirements for the Warrant Article; Educational Program Review (see below)				Review Zoning restrictions Review Traffic and Parking	Co-Chairs Group, HMFH
	HMFH	Initial Meetings with TOB Departments	a.	Review any Historic Preservation restrictions				Brookline Preservation Commission Staff
			b.	Review Zoning restrictions				Zoning Board of Appeals Staff
			c.	Review Traffic and Parking				Transportation Department
			d.	Review Building Code Issues				Building Department
			e.	Review Existing Facilities Conditions, Utilities, and Maintenance				Building Department
			f.	Review Parks and Recreation usage of Tappan Gym and Cypress Field				Parks and Open Space, and Recreation Department
EXISTING CONDITIONS	HMFH	Building Investigations	a.	Review existing TOB documents. Generate 3D model			See scope definition below	
			b.	Site visits to document conditions				
			c.	Existing Conditions narrative				
			d.	Review of Building Code and Accessibility compliance				
	Consultants	Site Development Requirements and Building Investigations	See scope definition below					
EDUCATIONAL PROGRAM	HMFH/ New Vista	Educational Program	a.	Meeting - BHSBC review of Draft Brookline High School Educational Program.			Draft Space Summary Organization and Adjacencies Diagrams Review Space Summary and Organization and Adjacencies Diagrams with Working Group and SBC TOB Approval of Space Summary	BHSBC, HMFH, New Vista
			b.	Meeting - BHSBC discussion about alternative models for expanded High School - 1 school, 2 schools, 1 school plus satellite school, 4 distinct schools				BHSBC, HMFH, New Vista
			c.	Meeting - BHSBC discussion about potential sites for expanded High School.				BHSBC, HMFH, New Vista
			d.	Meeting - BHSBC discussion about educational organization for expanded High School				BHSBC, HMFH, New Vista
	HMFH	Architectural Implementation of Educational Program	a.	Document Existing Floor Plans and Current Educational Occupancy	Document Existing Floor Plans and Current Educational Occupancy	Document Existing Floor Plans and Current Educational Occupancy		BHS Administration
			b.	HMFH to review High School Master Schedule.				
			c.	Develop Draft Space Summary(s) - based on approved model(s)				
			d.	Organization and Adjacencies Diagrams				
			e.	Review Space Summary and Organization and Adjacencies Diagrams with Working Group and School Building Committee.				Working Group, HMFH, New Vista. School Building Committee
	Town of Brookline		TOB Approval of Space Summary					Working Group, School Building Committee
DEVELOPMENT AND EVALUATION OF ALTERNATIVES	HMFH		a.	Conceptual Diagrams of Alternatives			Conceptual Diagrams of Alternatives Conceptual Floor Plans - Implementation of Educational Program Urban Design Impacts Develop assumptions for cost estimates/ Cost Estimates Review Alternatives See scope definition below TOB Selection of Preferred Solution	
			b.	Conceptual Floor Plans - Implementation of Educational Program				
			c.	Urban Design Impacts				
			d.	Phasing/ Impact on Students				
			e.	Develop assumptions for cost estimates/ Cost Estimates				
			f.	Review Alternatives with Working Group and School Building Committee - Matrix of alternatives				Working Group, School Building Committee
	Consultants		See scope definition below					
	Town of Brookline		TOB selection of Preferred Solution					Working Group, School Building Committee
PREFERRED SOLUTION	HMFH		a.	Release surveying services contract			Release surveying services contract Floor Plans - Implementation of Educational Program Preliminary Building Massing Building Code and Accessibility Updated Space Summary Cost Estimate Project Schedule Final Report See scope definition below TOB Approval of Final Report	
			b.	Floor Plans - Implementation of Educational Program				
			c.	Preliminary Building Massing				
			d.	Building Code and Accessibility Compliance				
			e.	Preliminary Phasing Approach				
			f.	Updated Space Summary				
			g.	Cost Estimate				
			h.	Project Schedule				
			i.	Final Report				
	Consultants		See scope definition below					
Town of Brookline		TOB Approval of Final Report				Working Group, School Building Committee		
FINISHING	HMFH		a.	Town of Brookline Collaboration - Meetings with Working Group and School Building Committee			Meetings with Working Group and School Building Committee	Working Group, School Building Committee

TOI MEL	Assigned to:	Discipline/ Category	BHS Main Building	Tappan Gym and Pool	Unified Arts Building	Cypress Street Site	Meeting
	Town of Brookline		b. Presentations to Brookline Community			Presentations to Brookline Community	
CONSULTANTS	McPhail	Geoenvironmental	Phase 1 Site Environmental Site Assessment	Phase 1 Site Environmental Site Assessment	Phase 1 Site Environmental Site Assessment	Phase 1 Site Environmental Site Assessment	
	McPhail	Geotechnical	a. Review available information			Review available information	
			b. Scope and schedule for future geotechnical exploration			Scope and schedule for future geotechnical exploration	
	Nobis	Civil	a. Review available information			Review available information	
			b. Site Visit			Site Visit	
			c. Interview staff to understand facility concerns				BHS and OLS Administrative Staff
			d. Analysis of existing water supply, sanitary sewer, and drainage systems			Analysis of existing water supply, sanitary sewer, and drainage systems.	
			e. Review vehicular and pedestrian traffic patterns and parking requirements.			Review vehicular and pedestrian traffic patterns and parking requirements	HMFH & HSH
			f. Review Town of Brookline Zoning By-Laws			Review TOB Zoning By-Laws	
			g. Draft and Final Existing Conditions Assessment and Site Restrictions Analysis Reports	Draft and Final Existing Conditions Assessment and Site Restrictions Analysis Reports	Draft and Final Existing Conditions Assessment and Site Restrictions Analysis Reports	Draft/ Final Exist. Conditions Assessment and Site Restrictions Analysis Reports	
			h. Site Utility Narrative for Preferred Solution			Site Utility Narrative for Preferred Solution	
	Halvorson	Landscape Architecture	a. Review available information			Review available information	
			b. Site Visit			Site Visit	
			c. Site Plan of Preferred Solution			Site Plan of Preferred Solution	
	FBRA	Structural Engineering	a. Review available information				
			b. Review structure at site				
			c. Prepare Recommended Scope of Geotechnical Exploration			Prepare Recommended Scope of Geotechnical Exploration	
			d. Prepare Existing Conditions Structural Report	Prepare Existing Conditions Structural Report	Prepare Existing Conditions Structural Report		
			e. Review repair, renovation/addition and new construction options			Review new construction options	HMFH
			f. Preliminary Structural evaluation of alternatives incl. information for cost estimating.			Preliminary Structural evaluation of alternatives incl. information for cost estimating.	
			g. Structural report for the preferred design solution incl. information for cost estimating.			Structural report for the preferred design solution incl. information for cost estimating.	
	GGD	MEPPF Engineering	a. Review available information				
			b. Site visit				
			c. Prepare Existing Conditions Report	Prepare Existing Conditions Report	Prepare Existing Conditions Report		
			d. Prepare Systems Narratives for Proposed Options			Prepare Systems Narratives for Proposed Options	
			e. Definition of scope for cost estimates			Definition of scope for cost estimates	
			f. System Narratives for Preferred Solution			System Narratives for Preferred Solution	
	Howard Stein Hudson	Traffic Engineering	a. Observation of: Drop-off/Pick-Up, Parking Demand, Bicycle/ Pedestrian/ Vehicular circulation, Pedestrian Conditions				BHS School Administrators
			b. Design Options meeting			Design Options meeting	HMFH
			c. Conceptual Site Design Assistance			Conceptual Site Design Assistance	
			d. Technical memorandum - summary of FS work and establish future data collection program			Technical memorandum	
	PM&C	Cost Estimating	a. Cost Estimate of Alternatives			Cost Estimate of Alternatives	
			b. Cost Estimate of Preferred Solution			Cost Estimate of Preferred Solution	
	XXX	Survey	Survey of Parcels for Preferred Solution			Survey of Parcels for Preferred Solution	
	UEC	Hazardous Materials	Review existing documentation. Develop assumptions for cost estimating.			Develop assumptions for cost estimating.	
	R.W. Sullivan	Code Consulting	a. Review code issues in the existing building	Review code issues in the existing building	Review code issues in the existing building		
			b. Review code compliance in proposed design options.			Review code compliance in proposed design options.	
	Kessler McGuinness	Accessibility	a. Review accessibility compliance in proposed design options.			Review accessibility compliance in proposed design options.	

This Agreement entered into as of the day and year first written above

**APPROVAL OF OWNER**

**Board of Selectmen**

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**Building Commission**

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**Approved as to Form**

**Town Counsel**

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**School Committee**

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**CERTIFICATION**

I hereby certify in accordance with Mass. Gen. Laws ch. 44 paragraph 31 C that an appropriation in the amount of the Contract Sum has been made and is available for compensation to the Contractor for the work described in this agreement.

**Town Comptroller**

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**TOWN OF C. - 1 LINE**  
**APPLICATION FOR A PERMIT TO SERVE ALCOHOLIC BEVERAGES ON**  
**TOWN PROPERTY (NON SALES/ALL KINDS)**

Date January 9, 2017

I hereby make application for a PERMIT TO SERVE ALCOHOLIC BEVERAGES ON TOWN PROPERTY at a

Cocktail Reception  
(state whether a meeting, banquet, concert, picnic, wedding, etc.)

Which is to be held at the Larz Anderson Auto Museum  
(Name of Person or Organization)

15 Newton Street, Brookline MA 02445  
(Address of Person or Organization)

On the 9th day of February, 2017

Between the hours of 5:30 PM—11:00 PM at the following described Town property:

The Larz Anderson Auto Museum

If the applicant is an organization, complete name and address of the organization's officers:

Name: John Carberry Title: President Address: 531 South St. Needham

Name: John Darack Title: VP Address: 96 Lakeshore Dr. Wayland

Name: Tom Frisard Title: Treasurer Address: 86 Forest St. Wellesley

**NOTE: If the answer to Questions 4, 5, 6 or 7 is yes, you do not qualify for a non-sales permit and you should seek instead a special license to sell alcohol.**

1) How many cases or barrels, etc. of each type of alcoholic beverage will be made available to guests?

1 cases each wine and beer and 1 litres each other liquor

2) What is the maximum number of people to attend? 50

3) What is the age group of people to attend? 50

4) Are you charging an admission fee? NO

5) Are you charging for alcoholic beverages? NO

6) Is the event open to the public? NO

7) Are tickets to the event available for purchase? NO

## C. - 2

8) How will alcoholic beverages be dispensed or served and by whom? Please state the names, addresses of all person(s) serving alcoholic beverages.

Bartender will be provided by Jules Catering (617) 628-5977

9) State whether or not the person(s) dispensing or serving alcohol received TIPS certification or equivalent safe-service of alcohol training and the date(s) of any such certification or training and attach documentation pertaining to such certification or training:

Bartenders are all certified and insured

10) If any attending are under age 21, what method will be used to check ID and what procedures will be followed to make certain that those under age 21 are not served and are not allowed to consume alcoholic beverages?

Bartenders will check ID's

11) Will a police detail or other types of security be provided? YES

If "YES" what type and how many? Brookline Police detail

12) Please state the name, address, age and 24-hour contact information of the individual (who must be at least 21 years of age) who will be physically present at the event and who will ensure compliance with all applicable federal, state and local laws, regulations, ordinances and any conditions on the permit and who will ensure the maintenance of order and decorum:

Sylvia Passley Harris	Clyde St.	Brookline MA	05/26/1955
Karen Hasenfus	58 Chester Avenue	Dedham MA	09/29/1954
(Name)	(Address)		(Date of Birth)

Telephone number: (617) 522-6547 (617) 283-7265

Email Address: khasenfus@larzanderson.org feonapassley@hotmail.com

**This application must be accompanied by proof that the applicant has secured, and there is in effect during the period of time for which the permit is sought, a general liability policy naming the Town as the additional insured or if the general liability policy exempts alcohol0trelated incidents or occurrences a liquor liability policy naming the Town as an additional insured.**

**By signing this application, the applicant absolves the Town and its officials, officers, employees, agents and representatives from all liability in connection with the applicant's use of Town property. By signing this application, the applicant agrees to indemnify the Town for any damage to the Town's personal and real property resulting from the applicant's use of Town property and agrees to indemnify the Town for any expenses the Town incurs in restoring Town property to its condition prior to use (in excess of any routine cleaning and maintenance service the Town would ordinarily have performed irrespective of the use.**





\_\_\_\_\_  
Signature

\_\_\_\_\_  
Karen H Hasenfus  
Name Printed

\_\_\_\_\_  
Operations and Events Manager  
Title (if on the behalf of an Organization)

\_\_\_\_\_  
15 Newton St. Brookline MA 02445  
Address

\_\_\_\_\_  
(617) 522-6547  
Telephone number(s)

\_\_\_\_\_  
khasenfus@larzanderson.org  
Email address(es)

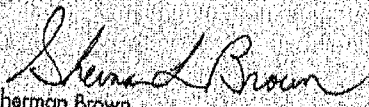
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at [ServSafe.com](http://ServSafe.com).

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Senior Vice President, National Restaurant Association Solutions

**ServSafe**  
NATIONAL RESTAURANT ASSOCIATION

ID # 8456488

CARD # 12445763

### ServSafe Alcohol® CERTIFICATE



CINDY RUBINSKI

NAME

6/11/2015

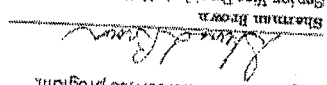
DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.

**NOTE:** You can access your score and certification information anytime at [ServSafe.com](http://ServSafe.com) with the class number provided on this form.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at 1-800-551-7369.

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.



Sherman Brown  
Senior Vice President, National Restaurant Association Solutions

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14302901 \*1402

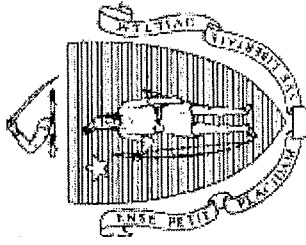
In Alaska you must laminate your card for it to be valid.

# *Commonwealth of Massachusetts*

*Executive Office of Public Safety and Security*

*Department of Fire Services*

*Office of the State Fire Marshal*



## **Certificate of Completion**

*This certifies that*

Sylvia Passley-Harris

*Successfully completed the Crowd Manager Training Program  
In accordance with 527 CMR sec. 10.13(d) – Designation of a Crowd Manager*

Date issued: October 24, 2014

Expires: October 24, 2017

Certificate #: r08c40a7pBHVBtU

Stephen D. Coan

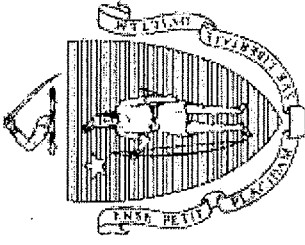
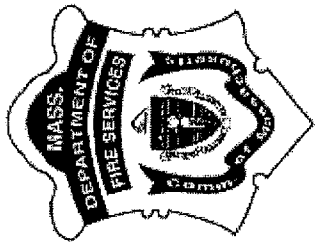
State Fire Marshal

# *Commonwealth of Massachusetts*

*Executive Office of Public Safety and Security*

*Department of Fire Services*

*Office of the State Fire Marshal*



## **Certificate of Completion**

*This certifies that*

Karen Hasenfus

*Successfully completed the Crowd Manager Training Program  
In accordance with 527 CMR sec. 10.13(d) – Designation of a Crowd Manager*

Date issued: April 23, 2014

Expires: April 23, 2017

Certificate #: 8k8OrYaYw4T3sZb

Stephen D. Coan

State Fire Marshal



**BROOKLINE POLICE DEPARTMENT**  
*Brookline, Massachusetts*

DANIEL C. O'LEARY  
CHIEF OF POLICE

To: Chief Daniel O'Leary

From: Lieutenant Derek Hayes

Re: Larz Anderson Auto Museum – One Day Permit – Non-Sale

Date: January 12, 2017

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Sir,

Larz Anderson Auto Museum, through Events Manager Karen Hasenfus, has applied for a Temporary Section 14 One All Kinds of Alcoholic Beverages permit (non-sale) for a cocktail reception to be held on Thursday February 9<sup>th</sup>, 2017 between 530pm and 11pm.

Karen Hasenfus [REDACTED] and/or Sylvia Passley-Harris [REDACTED] will be the responsible managers on site for this event and will ensure compliance with all applicable Federal, State and local laws, regulations, ordinances, and any conditions on the permit as well as previously discussed conditions. A Crowd Manager Certificate was submitted.

This event is not open to the public and there is no admission charge for this event. There will be no charge for alcoholic beverages. Organizers are expecting no more than fifty (50) guests to attend. All alcoholic beverages at this event will be served by bartenders provided by Jules Catering, Inc. Jules Catering, Inc. employs certified bartenders who will be dispensing the alcoholic beverages and checking guest's identification. Available to the guests will be one case of both wine and beer and assorted liquors.

Jules Catering, Inc. submitted a copy of their bartender's certification in the safe service of alcohol. This certification would be expired at the time of the event. A second updated certification was submitted to the Selectman's Office. A copy of their Certificate of Liability specifically listing the Town of Brookline as a named insured has been submitted.



There is sufficient parking available along the access road abutting the Museum as well as the upper parking lot area near the skating rink. A uniformed police detail officer will be assigned to provide security and to manage traffic issues if they arise. The Brookline Police Department's Detail Office was notified.

I see no reason to oppose this license request.

Respectfully submitted,

Lieutenant Derek Hayes





C. - 9

JULECAT-01

JHOGAN

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/05/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roblin Insurance Agency 144 Gould Street Suite 100 Needham, MA 02494	CONTACT NAME:		
	PHONE (A/C, No, Ext): (781) 455-0700	FAX (A/C, No): (781) 449-8976	
	E-MAIL ADDRESS: certificates@roblininsurance.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Liberty Mutual Insurance Company		23043
INSURED Jules Catering, Inc. Ms. Annie Flavin 66 South Street Somerville, MA 02143	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CBP1624215	09/30/2016	09/30/2017	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							LIQUOR	\$ 1,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA1624209	09/30/2016	09/30/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CU8726208	09/30/2016	09/30/2017	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC1624211	09/30/2016	09/30/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: 2/9/17

Town of Brookline is additional insured For an event to be held at the Larz Anderson Auto Museum on Thursday, February 9, 2017.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Brookline  
333 Washington Street  
Brookline, MA 02445

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Peter Roblin*





-5-

BOARD AND COMMISSION  
APPLICATION  
FORM

NAME Jonathan Kapust

ADDRESS [REDACTED], Brookline MA, 02446

HOME PHONE# [REDACTED]

WORK PHONE# [REDACTED]

E-MAIL ADDRESS [REDACTED]

APPLICATION FOR SPECIFIC BOARD/COMMISSION Transportation

YOUR RELEVANT AREAS OF INTEREST Bicycle & Pedestrian Accomodation,

Accessibility, long & short range planning, transit routes, safe paths to school,

cut thru traffic

WHAT TYPE OF EXPERIENCE YOU CAN OFFER TO THIS

BOARD/COMMISSION? I have over 11 years of experience as a highway and traffic engineer

& project manager, designing projects in MA such as the Casey Arborway Project in JP.

WHAT TYPE OF ISSUES WOULD YOU LIKE TO SEE THIS

BOARD/COMMISSION ADDRESS? I think right sizing proposed developments' parking, as well

modernizing the town's intersections & bike & ped infreastructure are very important

HAVE YOU ATTENDED ANY BOARD/COMMISSION MEETINGS: Yes

Board of Selectmen & the Building Commission

ARE YOU INVOLVED IN ANY OTHER TOWN ACTIVITIES? No.

DO YOU HAVE TIME CONSTRAINTS THAT WOULD LIMIT YOUR ABILITY TO

ATTEND ONE TO TWO MEETINGS A MONTH? No.

PLEASE ATTACH A COPY OF YOUR RESUME AND RETURN TO THE  
SELECTMEN'S OFFICE, 333 WASHINGTON STREET, BROOKLINE, MA 02445 NO  
LATER THAN AUGUST 31<sup>ST</sup>.

**Stephanie Orsini**

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**From:** Jonathan Kapust [REDACTED] >  
**Sent:** Wednesday, August 10, 2016 8:02 AM  
**To:** Stephanie Orsini  
**Subject:** Brookline Transportation Board Application - Jonathan Kapust  
**Attachments:** jkapust-Board\_Commission\_App\_Transport-2016.pdf; Kapust - MASTER 2016 (Updated Jan 2016).pdf

Hi Stephanie,

Please find attached, for the Selectmen's consideration, my application and resume for the opening on the Town's Transportation Board. I am very excited for this opportunity, as roadway planning and design is not only my job, but a passion of mine. I have worked on numerous projects within the Boston metropolitan area, most notably the Casey Arborway Project, in Jamaica Plain, which will add 3 miles of new bike path and connect a missing link to the emerald necklace. I believe that is every civil engineer's obligation to provide a safe and livable environment for the public, and if I were to be a part of this Transportation Board, I can further those goals.

Please respond and let me know that this has been received. If you have any questions, please contact me at 617-784-9228.

Best regards,  
Jonathan Kapust

**Jonathan Kapust, P.E.**

Project Manager  
Civil/ Highways

[REDACTED] Direct ([REDACTED]) Cell ([REDACTED])  
Email: [REDACTED]

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*This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If you are NOT the intended recipient and receive this communication, please delete this message and any attachments. Thank you.*

## JONATHAN KAPUST, PE

### Project Manager I

Jonathan is a project engineer & manger with 11 years of experience in various roadway projects in Massachusetts and New Jersey. He performs highway and traffic engineering duties for various state department agencies, including the Massachusetts Department of Transportation (MassDOT). He has also completed designs for the New Jersey Department of Transportation, New Jersey Turnpike Authority, and multiple New Jersey counties and university engineering departments. Jonathan's project experience includes:

#### **Massachusetts Department of Transportation (MassDOT), Casey Arborway (Route 203) Planning Study and Multimodal Design, Accelerated Bridge Program (ABP), Jamaica Plain, MA**

Lead civil engineer and deputy project manager for the 25-percent, final design and construction phase services to develop an at-grade alternative for removal of the Casey Overpass in the Jamaica Plain neighborhood of Boston for MassDOT. This design will improve and enhance the surface street network along the Casey Arborway by removing the existing overpass and relocating regional traffic at-grade; accommodating an increased need for transit at the Forest Hills Station, including pedestrian and bicycle circulation and connections; improve wayfinding signage and striping; and restore the historic Olmsted landscape reconnecting the Emerald Necklace. Jonathan was responsible for all major highway design items, including horizontal and vertical design, grading, traffic signing and striping, specifications, and construction estimating, as well coordination between disciplines, agencies and MassDOT. For construction phase services, Jonathan was responsible for coordinating review of contractor shop drawings, requests for information, and inter-agency review of design, along with furnishing field advice to the contractor.

Design Services Start - End Date: 03/2012-Present

Construction Completion date: 12/1/2017 (estimated)

#### **Massachusetts Department of Transportation (MassDOT), West Dudley Road Bridge Replacement, Accelerated Bridge Program (ABP), Dudley, MA**

Project engineer for this bridge reconstruction project under MassDOT's Accelerated Bridge Program, which included approach roadway improvements. The project included the full replacement of the existing closed bridge.

Design Services Start - End Date: March 2011- September 2011

Construction Completion Date (if applicable): 2015

#### **Massachusetts Department of Transportation (MassDOT), Open Road Tolling Feasibility Study, Weston, MA**

Lead highway engineer for this project, which involved the evaluation of the feasibility of locating an open road tolling (ORT) facility on the Massachusetts Turnpike (I-90) in the vicinity of the existing State Police/MassDOT District 6 Complex in Weston. This study assessed the geometric design considerations of an ORT facility at this location, including the size of the facility (number of HST lanes and cash lanes)

#### JONATHAN KAPUST, PE

##### **Firm**

HNTB Corporation

##### **Education**

BS, 2005, Civil Engineering,  
University of Delaware

##### **Professional Registrations**

Professional Engineer:  
MA/#48679/2010

##### **Professional Affiliations**

American Society of Civil Engineers

##### **Hire Date with HNTB**

June 2009

##### **Years of Experience with other Firms**

4

necessary to adequately serve the projected traffic demand during peak periods. The analysis took into consideration the capacity of the existing six lanes of I-90 and their ability to service the projected traffic demand in the future. This study included an overview-level identification of environmental resources that could be affected, provided a preliminary list of environmental clearances and permits that might be required, presented order of magnitude estimates of construction costs for the geometric designs and site locations, and identified other factors which should be considered in any further development studies that may be undertaken in the future. Jonathan was responsible for developing and evaluating two geometric alternatives in each of the three locations considered for an open road tolling facility. He was also responsible for creating cost estimates for each alternative and evaluating the alternatives constructability. Evaluation criteria was based on the FHWA's 13 controlling criteria, as well as the FHWA's "state of practice and recommendations on traffic control strategies on toll plazas," and the MassDOT Project Development and Design Guide.

**JONATHAN KAPUST, PE**

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Design Services Start - End Date: 03/2012-04/2012

Construction Completion date: 6/1/2011

**Massachusetts Department of Transportation (MassDOT), Whittier Bridge/I-95 Improvement Design-Build, Newburyport/Amesbury/Salisbury, MA**

QA/QC engineer for the design-build Whittier Bridge/I-95 Improvement. As part of MassDOT's Accelerated Bridge Program, the project involves replacement of the John Greenleaf Whittier Memorial Bridge carrying I-95 over the Merrimack River, replacement of Pine Hill and Evans Place Bridges, and rehabilitation and widening of I-95 over Route 110 and an abandoned railroad. Services provided by HNTB include bridge demolition, utility coordination, retaining walls, drainage and storm water treatment, roadway realignment and widening, interchange improvements, traffic management, lighting and aesthetics, architectural and historic bridge elements, landscape architecture, design of a shared-use path, environmental permitting, and public outreach. Jonathan's responsibilities included QA/QC review of the highway discipline drawings during design submittals and also technical support.

Design Services Start - End Date: 02/2013-09/2013

Construction Completion Date: 9/2016

**New Hampshire Department of Transportation (NHDOT), Rehabilitation of the Portsmouth Memorial Bridge Design-Build, Portsmouth, NH**

QA/QC engineer for this \$81 million design-build project involving the construction of three structures comprising the Memorial Bridge and its approaches. The project included an in-depth inspection of the entire bridge structure, mechanical and electrical systems and substructure. Upon completion of the inspection, a rating report was prepared as well as a recommendations report to determine the most appropriate rehabilitation/replacement alternatives. Additional project components included a historic structures report, environmental study report, public participation, archaeological studies and determining traffic impacts. The final rehabilitation recommendations included the design of a new lift span

that would be constructed off-site and floated into place. Contract documents were prepared for the rehabilitation lift bridge project in 2008. Jonathan's responsibilities included independent QA/QC review of the all highway discipline drawings during each design submittal phase.

Professional Services Start - End Date: 2011-2012

Construction Completion Date: 2013

**National Railroad Passenger Corporation (Amtrak), Southampton High-Speed Rail (HSR) Shop Expansion Design-Build, Boston, MA**

Civil project engineer for HNTB's services as part of the design-build team performing the Southampton Shops and Yard improvements. This project included expansion of the high-speed rail (HSR) shop building and installation of a 50-ton Macton drop table, as well as all the associated power and OCS modifications for the Southampton Yard in Boston, Massachusetts. HNTB's scope of work included design for structural and electric-traction engineering, as well as civil, fire protection, plumbing, HVAC/mechanical and electrical, and IT design and engineering. HNTB's scope also included construction administration, involving review of shop drawings and providing responses for RFIs for the HNTB design elements. Jonathan's responsibilities included providing design plans and shop drawings for civil - site improvements, including grading, drainage, signing and striping, horizontal and vertical geometrics, and traffic control. Jonathan was also responsible for coordination with design team's surveyor, and contractor, as well as Amtrak and Jacobs during the design and construction phase of project.

**JONATHAN KAPUST, PE**

The contractor is Consigli/JF White Joint Venture.

Design Services Start - End Date: 03/2010-05/2011

Construction Completion date: 6/1/2011

**Massachusetts Department of Transportation (MassDOT), Route 146 Bridge over West Main Street, Accelerated Bridge Program (ABP), Millbury, MA**

Lead highway engineer for preliminary design of the construction of a two-span replacement bridge and interchange improvements with the local roadway system. The project involved development of accelerated techniques for both construction of the proposed substructure while the existing bridge remains in service and rapid staged construction of the modular superstructure elements utilizing heavy lift multi-crane arrangements. Included in the project was the widening of Route 146 at the bridge approaches and the addition of acceleration/deceleration lanes for the interchange-ramps to improve the flow of traffic. The project also included reconfiguration of the West Main Street/Elm Street/southbound ramp intersection to a modern roundabout and intersection improvements for the northbound ramps and Elm Street intersection. Jonathan was responsible for all major highway design items, including horizontal and vertical design, grading, traffic signing and striping, right-of-way, access and construction estimating.

Design Services Start - End Date: 09/11- 01/13

Construction Completion Date: 2016 (estimated)

**Massachusetts Department of Transportation (MassDOT), Route 44 over Route 24 Bridge Replacement, Accelerated Bridge Program (ABP), Raynham, MA**

Lead highway engineer for this bridge replacement project, under MassDOT's Accelerated Bridge Program. The project included approach roadway improvements, such as roll-out/roll-in technique, to help compress the construction schedule and reduce impact to abutters. Temporary roadways and ramps would be used during construction. Jonathan was responsible for coordinating roadway design, including grading and horizontal vertical geometrics.

Design Services Start - End Date: 05/11- 01/13

Construction Completion Date: 2016 (estimated)

**Massachusetts Department of Transportation (MassDOT), I-495/290/SR85 Interchange: Interchange Modification Reports (IMR), Marlborough and Hudson, MA**

**JONATHAN KAPUST, PE**

Lead civil engineer for the preparation of an Interchange Modification Report (IMR) for the proposed modifications to the existing interchange at Interstate Route 495/Interstate Route 290/State Route 85 in Marlborough and Hudson, Massachusetts. The IMR is being developed in accordance with Section 7.2.7 of the Highway Division Project Development and Design Guide with the Federal Highway Administration policies and requirements related to access to the Interstate System (FHWA Policies), as published in the Federal Register, Vol. 74, No 165, dated August 27, 2009. The study area extends to the adjacent interchanges on I-495 and I-290. HNTB is documenting the existing and proposed development context in the areas adjacent to the I-495/I-290/SR 85 interchange. They are also documenting existing and projected population and employment information in the communities where the four study interchanges are located. This information is being compiled from past studies, and municipal and regional planning agencies for use in broadly describing the socioeconomic context of the I-495/I-290/SR 85 interchange and the need for modification. In addition to the socioeconomic context, HNTB is documenting the existing environmental context from available file and geographic information systems (GIS) information. Jonathan's responsibilities included the design and evaluation of the geometric concepts and the preparation of order of magnitude cost estimates.

Design Services Start - End Date: 1/2010- 6/2015

**Massachusetts Department of Transportation (MassDOT), Padelford Street Bridge Replacement, Accelerated Bridge Program (ABP), Berkley, MA**

Lead project highway engineer for this bridge reconstruction project under MassDOT's Accelerated Bridge Program, which includes approach roadway improvements. The project will close the entire bridge while routing traffic via detour during construction. Jonathan is responsible for the preliminary design development through the final bid documents for roadway design, utility coordination, traffic management, construction staging, scheduling and cost controls.

Design Services Start - End Date: 10/09- 10/2013

Construction Completion Date: 2015

**Massachusetts Department of Transportation (MassDOT), Rocks Village Bridge Rehabilitation, Accelerated Bridge Program (ABP), Haverhill and West Newbury, MA**

Lead project highway engineer for the Rocks Village Bridge Rehabilitation project, under MassDOT's Accelerated Bridge Program. This project includes approach roadway improvements, reconstruction of the bridge deck and retaining/rehabilitating the existing single swing span and multiple fixed truss spans of the bridge. Jonathan is responsible for the preliminary design development through the final bid documents for roadway design, utility coordination, traffic management, construction staging, scheduling and cost controls. As part of construction phase services, he is responsible for responding to Requests for Information (RFIs) pertaining to highway design and construction staging items.

Design Services Start - End Date: 7/10- 6/2014

Construction Completion Date: 2014

**JONATHAN KAPUST, PE**

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**Massachusetts Department of Transportation (MassDOT), Groveland-Haverhill (Bates) Bridge Replacement Project, Groveland-Haverhill, MA**  
Project highway engineer responsible for responding to Requests for Information (RFIs) pertaining to highway design and construction staging items for this \$65 million MassDOT project. The 800-foot-long bridge carries Routes 97/113 over the Merrimack River. This five-span bridge includes a new single leaf trunnion bascule movable span with curved steel plate girder approach spans supported by driven piles and drilled shafts. The new bridge is located directly adjacent to and downstream of the existing bridge, allowing traffic to be maintained throughout the construction period with use of retaining walls.

Design Services Start - End Date: 10/2010 - 6/2015

Construction Completion Date: 2015

**Massachusetts Department of Transportation (MassDOT), Brightman Street Replacement Bridge, Fall River - Somerset, MA**  
Highway engineer responsible for responding to Requests for Information (RFIs) pertaining to highway design and construction staging items. The project includes the replacement of an existing bascule bridge with a four-lane, four-leaf bascule structure; design of 1,200-foot bridge approach structures; design of three roadway bridges; six large retaining wall structures; relocation of approximately 3,500 feet of highway; a new trumpet interchange; a partial diamond interchange; and several new signalized intersections. The new bridge will provide 200 feet of horizontal clearance and 60 feet of vertical clearance at mean high water when closed and unlimited vertical clearance in the open position.

Design Services Start - End Date: 07/09 - 10/2011

Construction Completion Date: November 2011

**Town of Medfield, North and Green Streets, Medfield, MA**  
Highway engineer for the reconstruction of two vital streets in Medfield Center. The project includes full-depth reconstruction, roadway widening, incorporation of new sidewalks, drainage improvements and the redesign of intersections to improve access and circulation. Jonathan was part of the design team from preliminary design development through the final bid

documents. Responsibilities included vertical alignment design, plan preparation and design review.

Professional Services Completion Start - End Date: 07/09 - 3/12

Construction Completion Date: Not Scheduled

**Massachusetts Department of Transportation (MassDOT), Agawam Rotary, Agawam, MA**

Highway engineer for the roadway reconstruction and removal of the Agawam Rotary. The project included replacement of the existing rotary with a divergent diamond interchange. Jonathan was part of the design team for the preliminary design development, which included roadway/highway design, traffic management, permitting, phasing, scheduling and cost estimating. His responsibilities included horizontal and vertical alignment design, roadway grading, traffic signing and striping, construction staging and estimating.

**JONATHAN KAPUST, PE**

Professional Services Completion Start - End Date: 09/09 - 12/12

Construction Completion Date: Not Scheduled

**Experience prior to joining HNTB:**

**Cape May County, Sea Isle Boulevard Bridge over Ludlams Thorofare Rehabilitation, Cape May, NJ**

Highway engineer for this project which involved the rehabilitation of Sea Isle Boulevard (County Route 625) Bridge over Ludlams Thorofare (Structure No. 0500-005). This 31-span structure consists of a single 93-foot through-girder main-span flanked by prestressed concrete girder spans and was built in 1963. This structure is the only mainland access route between the City of Sea Isle City and Dennis Township in Cape May County. It is supported on concrete substructure units with a total bridge length of 1,656 feet. The project involved in-depth structural evaluation; live load rating analysis for bridge strengthening; fatigue detail retrofit; seismic vulnerability analysis and retrofit design; preparation of detailed conceptual study and alternatives analysis for rehabilitation; preparation of preliminary and final design construction contract documents (plans, specifications and estimate) for staged repair and rehabilitation; approach roadway improvements; maintenance and protection of traffic plans; geotechnical engineering; investigation and design for elimination of a deficient bridge underclearance; investigation and design of permanent waterfront access road; fender system repairs; navigation lighting and electrical upgrades; community outreach; agency and subconsultant coordination; and shop drawing review/construction consultation. Jonathan was responsible for the approach roadway design, design for the elimination of a deficient bridge underclearance, construction staging, traffic control and construction estimate.

Design Services Start - End Date: 03/08-07/08

Construction Completion Date (if applicable): 08/09

**New Jersey Turnpike Authority (NJTA), T-3104, Contract T100.042, Bridge Deck Repairs and Resurfacing, Mile 83 to Mile 122, NJ**



Highway engineer for this project which involved the in-depth field inspection of approximately 60 bridges and the design of a bridge deck rehabilitation contract for 15-20 bridges on the New Jersey Turnpike from Mile 83 to Mile 122 and the Newark Bay-Hudson County Extension. The construction cost was \$9 million. Jonathan was responsible for approach roadway grading as well as supplemental shoulder regrading on the turnpike mainline. He assisted in traffic control design.

Design Services Start - End Date: 05/07-10/07

Construction Completion Date (if applicable): 05/08

**New Jersey Turnpike Authority (NJTA), Contract R-1499, Northern Bridge Deck Replacement, NJ**

Highway engineer for this project which involved the design of full depth bridge deck replacements, partial depth deck repairs, replacement of bridge safetywalks and parapets with barrier parapets, new bridge lighting, provisions for temporary lighting and maintenance of electrical facilities, bridge drainage modifications, bridge resurfacing, bridge deck joint replacement and miscellaneous structural repairs and approach roadway upgrades to approximately 15-20 bridges. Where replacement of the concrete parapet and safetywalk and/or deck slab occurs, live load analysis and recommendations for superstructure modifications to support the new loads will be made. Assignment required live load rating calculations and preparation of preliminary and final contract documents. Project also required the design of complex and multi-staged maintenance and protection of traffic plans and coordination with railroads, NJDOT, PA NY/NJ and local agencies. Jonathan was responsible for approach roadway grading as well as supplemental shoulder regrading on the turnpike mainline. He also was responsible for design of new guardrail installations. He assisted in traffic control design.

Design Services Start - End Date: 07/05-07/06

Construction Completion Date (if applicable): 05/07

**New Jersey Department of Transportation (NJDOT), Route 9 over Westecunk Creek Bridge Replacement, Township of Eagleswood, NJ**

Highway engineer for this project which involved the reconstruction of NJDOT Structure No. 1501-155, located along U.S. Route 9 over Westecunk Creek in Eagleswood Township, Ocean County, NJ. The existing structure consists of a two-span simply supported reinforced concrete slab on concrete abutments. The center pier is a solid concrete wall pier supported on timber piles. The overall length and width of the structure are 49 feet and 49.3 feet respectively. The replacement structure consists of a prefabricated single-span concrete rigid frame with an overall structure length and width of 40.75 feet and 58.33 feet respectively. The new structure shall carry two 12-foot lanes, two 10-foot shoulders and a six-foot concrete sidewalk on each side of the structure. The project involved preparing a CED (categorical exclusion document); preliminary and final design documents, including contract plans, specifications, construction schedule and engineers estimate; and responding to Contractors' questions during the bidding process. The project also required coordination of subconsultants; coordination with various agencies (USCG, NJDEP, SHPO, US Fish and Wildlife, USACE); environmental permitting; coordination with

**JONATHAN KAPUST, PE**

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utility companies; community involvement requiring context sensitive design issues; hydrologic and hydraulic analysis; survey and right-of-way engineering; structural and roadway geotechnical investigation; scour analysis; preparation of Access Study Plan; highway and drainage design; landscape design; structural design; approach roadway improvements; traffic control and access plans; preparation of soil erosion sediment control plans and wetland mitigation plans. Jonathan was responsible for all major highway design items, including horizontal and vertical design, grading, traffic signing and striping, right of way, access and construction estimating.

Design Services Start - End Date: 09/07-05/09

Construction Completion Date (if applicable): Not Scheduled

**New Jersey Department of Transportation (NJDOT), Route 31, Section 8P Design, Glen Gardner/Hampton Boroughs, NJ**

**JONATHAN KAPUST, PE**

Highway engineer for this reconstruction project. The substructure and superstructure of the bridge that carries NJ Route 31 over the Raritan Valley line, structure no. 1013-158, is severely deteriorated. The project included replacement of the deficient structure, incorporating additional width to allow extension of the northbound climbing lane over the bridge and providing full width shoulders on both sides of the bridge and approach roadway. Jonathan was responsible for preliminary and final design on this project, the design accommodated two 12-foot travel lanes, two 12-foot climbing lanes and 10-foot shoulders. The scope of work included establishment of the horizontal and vertical geometry, preparation of the categorical exclusion document, geotechnical investigations, cultural resources studies, procurement of 21 right-of-way parcels, including three entire takes, utility relocations, preparation of aerial mapping and structural design of the replacement bridge and retaining walls. Jonathan was responsible for all major highway design items, including horizontal and vertical design, grading, traffic signing and striping, right of way, access and construction estimating.

Design Services Start - End Date: 11/05-06/09

Construction Completion Date (if applicable): 11/2013

**New Jersey Department of Transportation (NJDOT), DPPD Open End - Route 9 and Ocean Gate, Township of Berkeley, NJ**

Highway engineer responsible for performing concept development services for improvements to the intersection of Route 9 and Ocean Gate Drive/Korman Road in the Township of Berkeley, Ocean County. Tasks included data collection, photo log, prepare base plans, accident history and analysis, environmental constraints, traffic projections, traffic analyses, identification and evaluation of physical features, planning information, identification of conceptual solutions, concept development report, and public involvement action plan (PIAP). Jonathan assisted in traffic counts and provided CADD support.

Reference: NJDOT. Contact: Tom Anzabi (609) 530-2388.

Design Services Start - End Date: 7/05-10/05

Construction Completion Date (if applicable): N/A

**New Jersey Department of Transportation (NJDOT), DPPD Open End - Route 9 and Wells Mills, Township of Ocean, NJ**

Highway engineer involved as part of the team to study the existing Route 9 and Wells Mills Road intersection, study proposed development and future impacts on the intersection, study alternative improvements at the intersection and prepare a Concept Development Report for NJDOT consideration. Jonathan assisted in traffic counts and provided CADD support.

Reference: NJDOT. Contact: Tom Anzabi (609) 530-2388.

Design Services Start - End Date: 7/05-10/05

Construction Completion Date (if applicable): N/A

**New Jersey Department of Transportation (NJDOT), Route 166 Improvement Project, Dover Township, Ocean County, NJ**

Highway engineer responsible for final design services and development of construction documents to improve safety along Route 166 in the Township of Dover, NJ. Project included the design of 3,500 linear feet of Route 166 widening and improvements at four intersections. Jonathan was responsible for the design of all horizontal and vertical alignments and grading for all roadways, as well as worked on access, right of way acquisition, and alternative roadway schemes.

**JONATHAN KAPUST, PE**

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Reference: NJDOT. Contact: George Kuhn (609) 530-4237.

Design Services Start - End Date: 6/06-6/09

Construction Completion Date (if applicable): Not Scheduled

**Hunterdon County, Reconstruction of Bridge K-136, Union Road over Lockating Creek, Kingwood Township, Hunterdon County, NJ**

Highway engineer for this project which involved approach roadway design for the widening and realignment of a one-lane bridge to two lanes. Project also included roadside treatments associated with an adjacent park. Jonathan was responsible for the roadway design, including horizontal and vertical controls, grading, and roadside treatments, as well as the roadway cost estimate.

Reference: Hunterdon County. Contact: Bruce Johnson (908) 788-1227

Design Services Start - End Date: 09/05 - 11/06

Construction Completion Date (if applicable): 8/07

**Monmouth County, Reconstruction of Bridge MN-30, Water Street (C.R. 522) over Weamaconk Creek, Borough of Englishtown, Monmouth County, NJ**

Highway engineer for this project which provided final design services and construction documents for roadway and bridge realignment of two roads and one intersection. Project required construction staging to maintain traffic across the creek. Project also required numerous utility relocations. Jonathan assisted in final design and was responsible for the cost estimate.

Reference: Monmouth County. Contact: Tim Ryan (732) 431-7760

Design Services Start - End Date: 06/05 - 04/07

Construction Completion Date (if applicable): 3/10 (estimated)

**New Jersey Turnpike Authority (NJTA), On Call Design Services, Pavement Rideability and Resurfacing Improvements GSP Mile 48 to Mile 51, Ocean County, NJ**

Highway engineer for this project which involved final design services and development of construction documents to improve inconsistencies in the Garden State Parkway's profile and cross slopes on either side of the Mullica River bridges. Jonathan was responsible for the regrading, traffic control and the cost estimate of the northbound and southbound approaches to the Mullica River Bridge.

Reference: NJTA. Contact: Dan DeStefano (732) 750-5300

Design Services Start - End Date: 01/07 - 03/07

Construction Completion Date (if applicable): 10/07

**New Jersey Turnpike Authority (NJTA), On Call Design Services, Garden State Parkway Resurfacing and Miscellaneous Drainage Improvements at Interchange Nos. 9, 10 & 11, Cape May County, NJ**

Highway engineer for this project which involved final design services and development of construction documents to remove localized ponding and improve cross slopes along the Garden State Parkway at Interchange Nos. 9, 10 and 11. Jonathan was responsible for the traffic control and the cost estimate of all three interchanges.

Reference: NJTA. Contact: Dan DeStefano (732) 750-5300

Design Services Start - End Date: 01/07 - 03/07

Construction Completion Date (if applicable): 10/07

**New Jersey Turnpike Authority (NJTA), Bridge Deck Repairs and Resurfacing, Mile 83 to Mile 122 and the Newark Bay - Hudson County Extension, Various Counties, NJ**

Highway engineer for this project which involved the design of full depth bridge deck replacements; partial depth deck repairs; replacement of bridge safetywalks and parapets with barrier parapets; new bridge lighting and provisions for temporary lighting and maintenance of electrical facilities; bridge drainage modifications; bridge deck and approach roadway resurfacing; bridge deck joint replacement; miscellaneous structural repairs; and approach roadway improvements on approximately 15-20 bridges. Jonathan was responsible for approach roadway grading as well as supplemental shoulder regrading on the turnpike mainline. He assisted in traffic control design.

Reference: NJTA. Contact: Rod Simon (732) 750-5300

Design Services Start - End Date: 10/06 -12/06

Construction Completion Date (if applicable): 08/06

**Rutgers University, George Street Roundabout, New Brunswick, NJ**

Highway engineer for this project which involved final design services for the realignment of George Street across from Campbell Hall to a modern roundabout. The project also included the design of four retaining walls, a new driveway for the parking garage, pedestrian access improvements and landscape improvements. Jonathan was responsible for the vertical alignment, site and roadway grading, traffic control and the cost estimate. Jonathan also assisted in the horizontal alignment design.

Reference: Rutgers University. Contact: Georgia Kyrifides (732) 445-2430.

**JONATHAN KAPUST, PE**

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Design Services Start - End Date: 1/06 -5/06

Construction Completion Date (if applicable): Not Scheduled

**Montclair State University, Quinn Road Improvements and Extension, Passaic County, Clifton, NJ**

Project engineer for the final design and construction documents for the redesign of Quinn Road to allow for two way traffic to the university. Project included 1,200 linear feet of roadway widening and 250 linear feet of new roadway. Project required regrading the roadway and surrounding slopes, which range from 290 feet to 392 feet above sea level as well as the installation of a new traffic signal. Jonathan was responsible for the vertical alignment and site and roadway grading.

Reference: Montclair State University. Contact: Greg Bressler (973) 655-5457

Design Services Start - End Date: 10/05 - 12/05

Construction Completion Date (if applicable): Not Scheduled

**JONATHAN KAPUST, PE**

**Additional Experience prior:**

**Vollmer Associates, LLP; 2001-2004 (*summers and winter*).** Engineering Intern. Constructed preliminary and final plans including, storm, sanitary and road profiles, land features, grading, parking areas, erosion and sediment control and concept plans using AutoCAD 2002 Land Development. Compiled Concept Development Report for the replacement of Alexander Road Bridge over Amtrak in West Windsor, NJ. Principal items of the report included the analysis of accident data, horizontal and vertical alignments, historical background, and structural evaluation. Planned alternatives for the redesign of the SR 35 intersection and railroad crossing in Little Silver, NJ. Surveyed and delineated wetlands using GPS, EDM and taping devices in Burlington County, NJ. Inspected substructure and superstructure of South Broad Street Bridge on US Route 206 in Trenton, NJ while working on structural reevaluation crew.

**Edwards and Kelcey, West Chester, PA; *Winter, 2005*.** Engineering Intern. Checked and edited horizontal geometry, including superelevations, curve radii, and spiral transitions for SR 0422 in Chester and Montgomery Counties, PA using Microstation J. Created vertical profiles and typical cross-sections for Choptank Road in DE using Inroads/Select CAD and Microstation J to reset drainage culvert lengths under connecting driveways. Performed traffic counts using JAMAR data recorders for the I-95/I-276 Interchange in Bucks County, PA.

**Urban Engineers, Inc., Philadelphia, PA; *Summer 2004*.** Engineering Intern. Checked and edited utility profiles and plan alignments for the expansion of Dulles International Airport. Worked with subcontractors to correct any discrepancies in design. Prepared final plans for a new taxiway and parking facility at Atlantic City International Airport. Principal plans worked on include grading, drainage, demolition, phasing and Erosion and sediment control.

**Skills:**

Software: MS Office Suite, AutoCAD 2007, InRoads/Select CAD, HCS2000,

Microstation

JONATHAN KAPUST, PE

BOARD AND COMMISSION APPLICATION FORM

NAME: JUDITH H KIDD

ADDRESS: [REDACTED], MA 02446

HOME PHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

BOARD: Transportation

AREAS OF INTEREST: pedestrians, public transportation, taxis

EXPERIENCE: Town Meeting member; Brookline Community Aging Network member; consultant and coach for nonprofit organizations and leaders. Former Dean of Student Life, Harvard. Former Chair, Brookline Community Foundation.

ISSUE TYPES: fair policies for both bikes and for pedestrians; access to public transportation; coordination among departments when street repairs are being done so that it is not impossible to drive short distances without running into several detours.

ATTENDANCE: No board or commission meetings

TOWN ACTIVITIES: Town meeting member; former member Brookline Arts Council; Brookline Community Aging Network; Brookline Community Foundation

CONSTRAINTS: Possible Travel conflicts

**Stephanie Orsini**

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**From:** Todd Kirrane  
**Sent:** Monday, December 12, 2016 5:50 PM  
**To:** Stephanie Orsini  
**Cc:** Joshua D Safer  
**Subject:** Fwd: Transportation Board  
**Attachments:** Kidd Resume 2016.doc; ATT00001.htm; SHORT2016.doc; ATT00002.htm

Stephanie

Please see below. I believe your office processes these applications. I know the Selectmen are looking for a replacement for Guus Driessen who is one of our 3 technical members. Not sure where they are in that process.

Thanks,

Todd

Sent from my iPhone

Begin forwarded message:

**From:** Judith Kidd <[REDACTED]>  
**Date:** December 12, 2016 at 5:40:46 PM EST  
**To:** [tkirrane@brooklinema.gov](mailto:tkirrane@brooklinema.gov)  
**Subject:** **Transportation Board**

Dear Todd Kirrane,

At the urging of Cynthia Snow, I am submitting my message of interest in being considered for the Transportation Board. My full resume is attached as well as a short biographical sketch.

I have lived in Brookline since 1981 and my son graduated from Devotion School and Brookline High School. My original introduction to civic life was several terms of service with the Brookline Arts Council. More recently I served as a board member, board chair, and acting director of the Brookline Community Foundation. And I am about to start the third year of my first term as a town meeting member and member of the Green Caucus..

I strongly believe in citizen participation and am particularly proud of my role in helping City Year get started. I am a senior citizen, a car owner who no longer drives at night, a frequent walker and a passionate user of public transportation. I am learning to use Uber but also use Bay State Cabs.

I have no training in transportation issues and admit to very poor math skills. I also have DTD (Developmental Topographical Disorientation) which roughly translate as "I have no sense of direction". I rely heavily on GPS. These facts may cause me to be less useful on the Board.

I am available to meet if that is desirable.



Sincerely,  
Judith Kidd

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*Judith H. Kidd, [REDACTED] Brookline, MA 02446: [REDACTED]; [REDACTED] (cell)*

The substance of this message, including any attachments, may be confidential, legally privileged and/or exempt from disclosure pursuant to Massachusetts law. It is intended solely for the addressee. If you received this in error, please contact the sender and delete the material from any computer.

Judith H. Kidd

MA 02446

Home:

Cell:

## EMPLOYMENT

2004-2009

**Harvard University** **Cambridge, MA**

**Associate Dean for Student Life and Activities**

Responsible for Student Activities Office, Phillips Brooks House, Office for the Arts, Harvard Foundation for Intercultural and Race Relations, Harvard College Women's Center, Cambridge Queen's Head Pub. Chair: Committee on College Life. Programmatic responsibility for: ROTC; public service; student businesses and entrepreneurship policy; alcohol, hazing and social clubs; student government; student demonstrations.

1996 – 2003

**Harvard University** **Cambridge, MA**

**Assistant Dean for Public Service and Director of the Phillips Brooks House**

Responsible for the management, oversight and allocation of all College and University resources and personnel associated with the public service and volunteer programs of Harvard College students. Co-founder and Director, Center for Public Interest Careers (founded 2001).

1992 - 1995

**City Year, Inc.** **Boston, MA**

**Vice President for Development (1992-1995)**

**Vice President and Co-Chief Operating Officer (1994-95)**

Vice President for Development: responsible for identifying, cultivating and sustaining long-term institutional and individual partnerships with the private and public sectors to sustain current and future operations of City year in multiple sites. Responsible for raising \$15 million in annual revenue and expansion to six sites from one.

Co-Chief Operating Officer: responsible for all operations of City Year, Inc., including finance and administration, fund raising, federal grants, strategic planning, and the Board of Directors.

1990 – 1992

**The Boston Foundation** **Boston, MA**

**Manager of Donor Relations**

Developed and managed fund raising strategy for the third oldest community foundation in the U.S. Responsible for relationships with current and prospective donors and their advisors, and Trustee Banks. Programmatic responsibilities included proposal review for discretionary and donor-advised funds, and for Supporting Organizations.

1984 – 1990

**Bank of Boston** **Boston, MA**

**Manager, Corporate Contributions**

Principal staff to the Trustees of the Bank of Boston Corporation Charitable Foundation and to the Corporate Contributions Committee. Responsible for the design and implementation of all corporate policies for contributions and employee volunteerism. in Massachusetts & New England.

## EDUCATION

**Williams College**  
BA in Political Science

**Radcliffe College Seminars Program**  
Certificate of Advanced Studies in Management

**Massachusetts Institute for Psychoanalysis**  
Postgraduate Fellowship Program in Psychoanalysis

**Gestalt International Study Center**  
Certified Leadership Coach

## TEACHING EXPERIENCE

**1999 – 2004**      **Harvard University Extension School**  
Graduate course on Management of Nonprofit Organizations

**1997 – 2001**      **Boston University**  
MBA Program, School of Management  
Graduate course in management of fund raising

**1991 – 1998**      **Radcliffe College Seminars Program**  
Advanced Studies in Management Program  
Graduate course in Fund Raising and Philanthropy

## BOARDS OF DIRECTORS (selected)

2004 - 2012      Brookline Community Foundation (President, 2009-2012; Acting Executive Director 2011))  
1997 – 2009      Phillips Brooks House Association, Inc.  
1997 – 2003      Jumpstart, Inc. Founding National Board  
2002-- 2008      Project HEALTH Founding Board (now HealthLeads)  
2000 – 2002      Community Investment Committee, United Way of Mass. Bay  
1998 – 2000      National Society of Fund Raising Executives, MA Chapter  
1996 – 1999      City Year Boston Advisory Board  
1987 – 1992      Associated Grantmakers of Massachusetts  
Chairman, Public Policy Committee, 1987 – 1990  
1985 – 1989      Brookline Council for the Arts and Humanities  
1982 – 1996      Project STEP (String Training and Educational Program for Students of Color)

## Volunteer

### Consultant

2009 – Present

**Executive Service Corps of New England.**

Consultant on governance to nonprofit organizations. Lead trainer on governance for new consultants

## AWARD

Social Capital, Inc. Idealist Award , March, 2011

Judith Kidd was most recently the Associate Dean of Harvard College for Student Life and Activities. She recently stepped down as the President and Chair of the Board of Trustees of the Brookline Community Foundation. Prior to assuming the position at Harvard, from 1992-96 Kidd was Vice President for Development (and during 1995-1996 Co-Chief Operating Officer) of City Year, the national youth service organization founded in Boston. She was also previously the Manager of Donor Relations for the Boston Foundation and, from 1984-1990, Manager of Corporate Contributions for Bank of Boston. She has taught graduate courses in fund-raising and nonprofit management for Radcliffe Seminars, the Harvard University Extension School and the Boston University School of Management MBA program. She is lead trainer for the Executive Service Corps Governance Program and a frequent consultant on governance issues. She is a certified leadership coach.

TOWN OF BROOKLINE

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PUBLIC HEARING

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that public hearings will be held in the Selectmen's Hearing Room, 333 Washington Street, Sixth Floor, Brookline, on **January 24, 2017 at approximately 8:00 PM** upon the petitions of **Verizon New England Inc. and NStar Electric Company d/b/a Eversource Energy** for permission to relocate an existing jointly owned utility pole, locate and construct, such a new line of electric conduits and manholes with the necessary cables therein under the following public way:

**Crafts Road – relocate jointly owned pole 43/3 approximately 305 feet northeasterly of Norfolk Road, northeasterly a distance of about 15 feet**

**Crafts Road – new electric conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road**

BOARD OF SELECTMEN

By: Melvin A. Kleckner  
Town Administrator

Verizon New England Inc.

Everette Bryan  
Rights of Way Engineer

NStar Electric Company  
d/b/a Eversource Energy

1165 Massachusetts Avenue - MA12  
Dorchester, MA 02125  
Attn: Richard Schifone

Department of Public Works:  
Engineering Division  
Highway Division

Building Department:  
Inspector of Wires

TOWN OF BROOKLINE

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PUBLIC HEARING

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a public hearing will be held in the Selectmen's Hearing Room, 333 Washington Street, Sixth Floor, Brookline, on **January 24, 2017 at approximately 8:00 PM** upon the petition of **NStar Electric Company d/b/a Eversource Energy** for permission to construct, and a location for, such a line of conduits and manholes with the necessary cables therein under the following public way:

**Chestnut Hill Avenue - conduit from MH9159 near the Town Line a distance of about 150 feet southeasterly to 375 Chestnut Hill Avenue**

BOARD OF SELECTMEN

By: Melvin A. Kleckner  
Town Administrator

NStar Electric Company  
d/b/a Eversource Energy

1165 Massachusetts Avenue - MA12  
Dorchester, MA 02125  
Attn: Richard Schifone

Department of Public Works:  
Engineering Division  
Highway Division

Building Department:  
Inspector of Wires



**TOWN OF BROOKLINE**  
*Massachusetts*  
**DEPARTMENT OF PUBLIC WORKS**

*Andrew M. Pappastergion*  
Commissioner

January 17, 2017

Board of Selectmen  
Town Hall  
Brookline, MA 02445


RE: Petitions for conduit locations

Dear Board Members,

Enclosed you will find a joint petition of Verizon New England Inc. (Verizon) and NStar Electric Company d/b/a Eversource Energy (Eversource) requesting a grant for one pole relocation and two petitions of Eversource requesting grants for conduit locations that require action by your Board. Statutory seven day notices have been sent to the abutting property owners for hearings that have been scheduled for January 24, 2017 at approximately 8:00 PM.

Verizon and Eversource are requesting the joint pole relocation on Crafts Road to accommodate a new driveway, Eversource is requesting the conduit location on Crafts Road to provide electric service to a new residential development, and Eversource is requesting the conduit location on Chestnut Hill Avenue to provide electric service to 375 Chestnut Hill Avenue.

Very truly yours,

  
Andrew M. Pappastergion  
Commissioner of Public Works

Enc.

PETITION FC **6. - 4** POLE RELOCATION

To the Board of Selectmen  
of the Town of Brookline, Massachusetts.

November 10, 2016

**VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

**CRAFTS ROAD:** Relocate jointly-owned pole No.3 approximately 15 feet in a northeasterly direction.

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked –  
**Verizon N.E. Inc., No. P2016-4A0RR6S dated Nov. 10, 2016 & Revised Jan. 4, 2017.**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

**VERIZON NEW ENGLAND INC.**

*Everette Bryan*

By: \_\_\_\_\_  
E. Everette Bryan, Rights of Way Engineer

**NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**

By: \_\_\_\_\_  
*Richard Spillone, SE*



**PETITION PLAN**  
**VERIZON NEW ENGLAND INC**

Municipality: Brookline, Massachusetts

No. P2016-4A0RR6S

Electric-Power Co.: Eversource Energy d/b/a NSTAR Electric

Date: Nov. 10, 2016

Showing: Relocation of Jointly-Owned Pole # 43/3 - Crafts Road

Revised: Jan. 4, 2017

**APPROVED**

*Andrew M. Papadimitriou*  
 COMMISSIONER OF PUBLIC WORKS

*[Signature]*  
 INSPECTOR OF WIRES



24 Crafts Rd.  
 N/F  
 Greenberg, Ilene R.

Sidewalk (Concrete)

Tree Lawn (Grass)

**Crafts Road**

+/- 305 ft.

+/- 15 Ft.

Tree Lawn (Grass)

Sidewalk (Concrete)

P# 43/2

P# 43/3

66 Norfolk Rd.

Driveway to # 17

17 Crafts Rd.  
 N/F

Gallucci, German O. & Milica

New Driveway to # 21

27 Crafts Rd.  
 N/F  
 Segal, Michael M. & Lynn F.









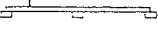



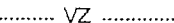

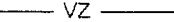
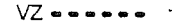
21 Crafts Rd.  
 N/F

Black Wolf Special  
 Opportunities I, LLC

Prepared By: E. Bryan, R/W Eng.

**LEGEND**

Checked By: S. Manseau, Eng.

- |   |  |
|---|--|
|  - Existing J.O. Pole to Remain*                            |  - Proposed J.O. Pole Location*                     |
|  - Existing Verizon N.E. Inc. S.O. Pole to Remain**         |  - Proposed Verizon N.E. Inc. S.O. Pole Location**  |
|  - Existing Verizon N.E. Inc. Location to be Held Jointly   |  - Existing Power Co. Location to be Held Jointly   |
|  - Existing Verizon N.E. Inc. Pole Location to be Abandoned |  - Existing Power Co. Pole Location to be Abandoned |
|  - Fence  |  - Existing J.O. Pole Location to be Abandoned*     |
|  - Existing Verizon N.E. Inc. Manhole                      |  - Proposed Verizon N.E. Inc. Manhole Location      |
|  - Existing Verizon N.E. Inc. Buried Cable                  |  - Proposed Verizon N.E. Inc. Conduit Location      |
|  - Existing Verizon N.E. Inc. Conduit                       |  - Proposed Verizon N.E. Inc. Buried Cable Location |

\*J.O. indicates Poles Jointly-Owned by Verizon N.E., Inc. & Power Co.

\*\*S.O. indicates Poles Solely-Owned by Verizon N.E., Inc. or Power Co.

# 6. - 6

## ORDER FOR JOINT RELOCATION

By the Board of Selectmen  
of the Town of Brookline, Massachusetts.

**ORDERED:** That the **VERIZON NEW ENGLAND INC.** and **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 10th day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RR6S Dated November 10, 2016 & Revised Jan. 4, 2017-- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**CRAFTS ROAD:** Relocate jointly-owned pole No.3 approximately 15 feet in a northeasterly direction.

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Brookline, Massachusetts, held on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Town Clerk

### CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the Board of Selectmen of the Town of Brookline, Massachusetts, on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, and recorded with the records of location orders of said Town, Book \_\_\_\_\_ Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk

# 6. - 7

## ORDER FOR JOINT RELOCATION

By the Board of Selectmen  
of the Town of Brookline, Massachusetts.

**ORDERED:** That the **VERIZON NEW ENGLAND INC.** and **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 10th day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RR6S Dated November 10, 2016 & Revised Jan. 4, 2017-- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**CRAFTS ROAD:** Relocate jointly-owned pole No.3 approximately 15 feet in a northeasterly direction.

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Brookline, Massachusetts, held on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Town Clerk

### CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the Board of Selectmen of the Town of Brookline, Massachusetts, on the \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_, and recorded with the records of location orders of said Town, Book \_\_\_\_\_ Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk

ORDER FOR JOI **6. - 8** RELOCATION

By the Board of Selectmen  
of the Town of Brookline, Massachusetts.

**ORDERED:** That the **VERIZON NEW ENGLAND INC.** and **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 10th day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RR6S Dated November 10, 2016 & Revised Jan. 4, 2017-- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**CRAFTS ROAD:** Relocate jointly-owned pole No.3 approximately 15 feet in a northeasterly direction.

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Brookline, Massachusetts, held on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Town Clerk

### CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the Board of Selectmen of the Town of Brookline, Massachusetts, on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, and recorded with the records of location orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk

ORDER FOR JC **6. - 9** RELOCATION

By the Board of Selectmen  
of the Town of Brookline, Massachusetts.

**ORDERED:** That the **VERIZON NEW ENGLAND INC.** and **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 10th day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RR6S Dated November 10, 2016 & Revised Jan. 4, 2017-- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**CRAFTS ROAD:** Relocate jointly-owned pole No.3 approximately 15 feet in a northeasterly direction.

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Brookline, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk

### CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the Board of Selectmen of the Town of Brookline, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and recorded with the records of location orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk

PETITION OF BOSTON EDISON COMPANY D/B/A EVERSOURCE ENERGY FOR LOCATION FOR  
CONDUITS AND MANHOLES

To the BOARD OF SELECTMAN of the Town of Brookline, Massachusetts:

Respectfully represents BOSTON EDISON COMPANY D/B/A EVERSOURCE ENERGY, a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by A. DeBenedictis dated June 03, 2015, and filed herewith, under the following public way or ways of said Town:

**Crafts Road – Southwesterly approximately 290 feet northeasterly of Norfolk Road a distance of 20 feet –conduit.**

W. O. #2057097

NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY

By: Richard Schifone  
Richard Schifone, Supervisor  
Rights and Permits

05<sup>th</sup> day of August, 2015

Town of Brookline Massachusetts

Received and filed \_\_\_\_\_

APPROVED

COMMISSIONER OF PUBLIC WORKS

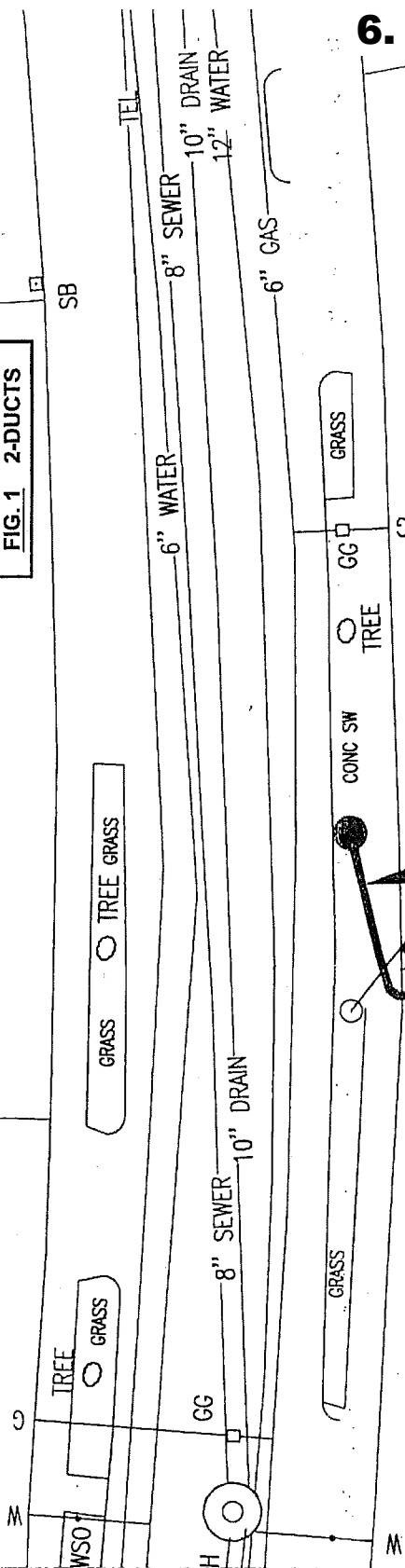
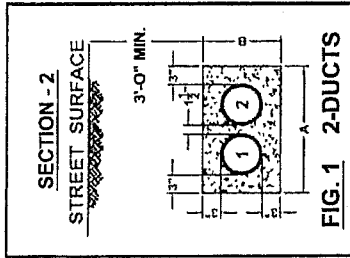
INSPECTOR OF WIRES

CRAFTS RD

#20

NORFOLK RD  
APPROX. 290.0' ±

#24



6. - 11

#17

APPROX. PT.  
OF PICKUP

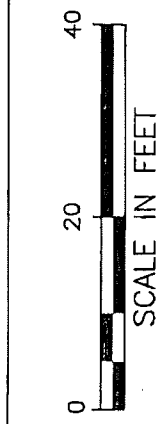
#27

NOTE:  
ALL TRENCHES PARALLEL TO AND WITHIN  
5 FEET OF THE CURB LINE SHALL HAVE  
THE PAVEMENT RESTORED FROM THE OUTER  
LINE OF THE TRENCH TO THE CURB LINE

INSTALL 2 - 5" PVC PIPES  
TYPE EB IN CONCRETE  
SECTION 2 FIG. 1

FIG	DIMENSIONS				5" DUCTS			
	A	B	C	D	A	B	C	D
1	16 1/2	10 1/2	16 1/2	11 1/2	21"	12 1/2"	12 1/2"	12 1/2"
2	22 1/2	10 1/2	25 1/2	11 1/2	27"	12 1/2"	12 1/2"	12 1/2"
3	28 1/2	10 1/2	32 1/2	11 1/2	33"	12 1/2"	12 1/2"	12 1/2"
4	34 1/2	10 1/2	38 1/2	11 1/2	39"	12 1/2"	12 1/2"	12 1/2"
5	40 1/2	10 1/2	44 1/2	11 1/2	45"	12 1/2"	12 1/2"	12 1/2"
6	46 1/2	10 1/2	50 1/2	11 1/2	51"	12 1/2"	12 1/2"	12 1/2"
7	52 1/2	10 1/2	56 1/2	11 1/2	57"	12 1/2"	12 1/2"	12 1/2"
8	58 1/2	10 1/2	62 1/2	11 1/2	63"	12 1/2"	12 1/2"	12 1/2"
9	64 1/2	10 1/2	68 1/2	11 1/2	69"	12 1/2"	12 1/2"	12 1/2"
10	70 1/2	10 1/2	74 1/2	11 1/2	75"	12 1/2"	12 1/2"	12 1/2"
11	76 1/2	10 1/2	80 1/2	11 1/2	81"	12 1/2"	12 1/2"	12 1/2"
12	82 1/2	10 1/2	86 1/2	11 1/2	87"	12 1/2"	12 1/2"	12 1/2"
13	88 1/2	10 1/2	92 1/2	11 1/2	93"	12 1/2"	12 1/2"	12 1/2"
14	94 1/2	10 1/2	98 1/2	11 1/2	99"	12 1/2"	12 1/2"	12 1/2"
15	100 1/2	10 1/2	104 1/2	11 1/2	105"	12 1/2"	12 1/2"	12 1/2"
16	106 1/2	10 1/2	110 1/2	11 1/2	111"	12 1/2"	12 1/2"	12 1/2"

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY  
KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC  
COMPANY, NSTAR GAS COMPANY, NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS,  
EMPLOYEES OR AGENTS, COLLECTIVELY, THE "NSTAR ENTITIES", SHALL BE LIABLE FOR ANY LOSS OR  
INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, OR IN RELIANCE UPON IT TO  
THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO  
RELEASE, DEFEND AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.  
THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST CURRENT AND IS SUBJECT  
TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION  
EXCEPT AS EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE  
INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.



C# 85-15

Ward #

Work Order # 2057097

Surveyed by: SC/LM

Research by: LM

Plotted by: LM

Proposed Structures: PDM

Approved: A DEBENEDICTIS

P#

Showing PROPOSED CONDUIT LOCATION

Plan of CRAFTS ROAD, BROOKLINE

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

NSTAR EVERSOURCE

DATE

DATE

DATE

Town of Brookline, Massachusetts  
Project Information for Grant of Location Request

Utility Company EVERSOURCE

Work Order Number 2057097 Petition Date August 2015

Street Crofts Road Extents \_\_\_\_\_

Project Description New residential development.

Estimated Start Date Summer 2015 Expected Duration \_\_\_\_\_

Days and Hours of Work As dictated by DPW

Noise By-Law Waiver (required for work between 7PM-7AM) yes/no

Road Closures yes/no If yes, describe the location, timing, duration, and whether abutters will have access during road closures. NONE

Parking Restrictions yes/no If yes, describe the location and estimated number of spaces affected and the timing and duration of parking restrictions. NONE

Resident Access Restrictions yes/no If yes, describe the residents affected, and the timing and duration of access restrictions. NONE

Service Interruptions yes/no If yes, describe the customers affected and the timing and duration of service interruptions. NEW RESIDENT

Service Replacements yes/no If yes, describe the customers affected and whether the service replacements are underground or overhead. UNDERGROUND TO NEW LOTS IN THE DEVELOPMENT



ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Brookline, Massachusetts, January 24, 2017

WHEREAS, NStar Electric Company d/b/a Eversource Energy has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Crafts Road – conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road

W.O.# 2057097

Substantially as shown on a plan made by A.DeBenedictis dated June 3, 2015, on file with said petition.

All construction work under this Order shall be in accordance with the following conditions:

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to the Board of Selectmen or to such officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the Town when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder, said Company shall install one separate conduit for the exclusive use of the Town in accordance with technical specifications for such separate conduit developed by the Town. Said Company shall maintain said separate Town conduit free of charge.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the Town.
4. In addition, said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Five Thousand Dollars (\$5,000) (reference being made to the bond already on file with said Town) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws, as well as regulations of the Town and requirements of by-laws and regulations of the Town as may hereafter be adopted by the Town governing the construction, installation, maintenance and use of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.
6. The grant-of-location hereunder is for the sole use and occupation of said Company hereunder. No other company or entity may utilize said grant-of-location at any time. Any other company or entity must apply to the Board of Selectmen, in writing, for a grant-of-location, pursuant to Town regulations and by-laws.

1 _____	
2 _____	Selectmen of
3 _____	the Town of
4 _____	Brookline
5 _____	

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: - after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on January 24, 2017, at the Town Hall in said Town.

1 _____	
2 _____	Selectmen of
3 _____	the Town of
4 _____	Brookline
5 _____	

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Brookline Massachusetts, duly adopted on January 24, 2017, and recorded with the records of location-Orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_, and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
Clerk of the Town of Brookline, Massachusetts

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Brookline, Massachusetts, January 24, 2017

WHEREAS, NStar Electric Company d/b/a Eversource Energy has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Crafts Road – conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road

W.O.# 2057097

Substantially as shown on a plan made by A.DeBenedictis dated June 3, 2015, on file with said petition.

All construction work under this Order shall be in accordance with the following conditions:

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to the Board of Selectmen or to such officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the Town when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder, said Company shall install one separate conduit for the exclusive use of the Town in accordance with technical specifications for such separate conduit developed by the Town. Said Company shall maintain said separate Town conduit free of charge.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the Town.
4. In addition, said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Five Thousand Dollars (\$5,000) (reference being made to the bond already on file with said Town) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws, as well as regulations of the Town and requirements of by-laws and regulations of the Town as may hereafter be adopted by the Town governing the construction, installation, maintenance and use of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.
6. The grant-of-location hereunder is for the sole use and occupation of said Company hereunder. No other company or entity may utilize said grant-of-location at any time. Any other company or entity must apply to the Board of Selectmen, in writing, for a grant-of-location, pursuant to Town regulations and by-laws.

1 \_\_\_\_\_  
 2 \_\_\_\_\_  
 3 \_\_\_\_\_  
 4 \_\_\_\_\_  
 5 \_\_\_\_\_

Selectmen of  
 the Town of  
 Brookline

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: - after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on January 24, 2017, at the Town Hall in said Town.

1 \_\_\_\_\_  
 2 \_\_\_\_\_  
 3 \_\_\_\_\_  
 4 \_\_\_\_\_  
 5 \_\_\_\_\_

Selectmen of  
 the Town of  
 Brookline

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Brookline Massachusetts, duly adopted on January 24, 2017, and recorded with the records of location Orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_, and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
 Clerk of the Town of Brookline, Massachusetts

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Brookline, Massachusetts, January 24, 2017

WHEREAS, NStar Electric Company d/b/a Eversource Energy has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Crafts Road – conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road

W.O.# 2057097

Substantially as shown on a plan made by A.DeBenedictis dated June 3, 2015, on file with said petition.

All construction work under this Order shall be in accordance with the following conditions:

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to the Board of Selectmen or to such officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the Town when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder, said Company shall install one separate conduit for the exclusive use of the Town in accordance with technical specifications for such separate conduit developed by the Town. Said Company shall maintain said separate Town conduit free of charge.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the Town.
4. In addition, said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Five Thousand Dollars (\$5,000) (reference being made to the bond already on file with said Town) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws, as well as regulations of the Town and requirements of by-laws and regulations of the Town as may hereafter be adopted by the Town governing the construction, installation, maintenance and use of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.
6. The grant-of-location hereunder is for the sole use and occupation of said Company hereunder. No other company or entity may utilize said grant-of-location at any time. Any other company or entity must apply to the Board of Selectmen, in writing, for a grant-of-location, pursuant to Town regulations and by-laws.

1 \_\_\_\_\_  
 2 \_\_\_\_\_  
 3 \_\_\_\_\_  
 4 \_\_\_\_\_  
 5 \_\_\_\_\_

Selectmen of  
 the Town of  
 Brookline

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: - after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on January 24, 2017, at the Town Hall in said Town.

1 \_\_\_\_\_  
 2 \_\_\_\_\_  
 3 \_\_\_\_\_  
 4 \_\_\_\_\_  
 5 \_\_\_\_\_

Selectmen of  
 the Town of  
 Brookline

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Brookline Massachusetts, duly adopted on January 24, 2017, and recorded with the records of location Orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_, and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
 Clerk of the Town of Brookline, Massachusetts

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Brookline, Massachusetts, January 24, 2017

WHEREAS, NStar Electric Company d/b/a Eversource Energy has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Crafts Road – conduit running southwesterly from relocated pole 43/3, approximately 290 feet northeasterly of Norfolk Road, a distance of 20 feet to 19-23 Crafts Road

W.O.# 2057097

Substantially as shown on a plan made by A.DeBenedictis dated June 3, 2015, on file with said petition.

All construction work under this Order shall be in accordance with the following conditions:

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to the Board of Selectmen or to such officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the Town when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder, said Company shall install one separate conduit for the exclusive use of the Town in accordance with technical specifications for such separate conduit developed by the Town. Said Company shall maintain said separate Town conduit free of charge.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the Town.
4. In addition, said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Five Thousand Dollars (\$5,000) (reference being made to the bond already on file with said Town) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws, as well as regulations of the Town and requirements of by-laws and regulations of the Town as may hereafter be adopted by the Town governing the construction, installation, maintenance and use of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.
6. The grant-of-location hereunder is for the sole use and occupation of said Company hereunder. No other company or entity may utilize said grant-of-location at any time. Any other company or entity must apply to the Board of Selectmen, in writing, for a grant-of-location, pursuant to Town regulations and by-laws.

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 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Brookline  
 5 \_\_\_\_\_

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We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: - after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on January 24, 2017, at the Town Hall in said Town.

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Attest: \_\_\_\_\_  
 Clerk of the Town of Brookline, Massachusetts

**6. - 17**  
**PETITION OF NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY COMPANY**  
**FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **BOARD OF SELECTMAN** of the Town of Brookline, Massachusetts:

Respectfully represents NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY, a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by A. Debenedictis dated July 26, 2016, and filed herewith, under the following public way or ways of said Town:

Chestnut Hill Ave.-      Southeasterly from the Town of Brookline town line install  
a distance of approximately 168 feet of conduit.

**Work Order #2123357**

NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY

By: \_\_\_\_\_  
Richard M. Schifone, Supervisor  
Rights and Permits

21<sup>st</sup> day of: December, 2016

Town of Brookline, Massachusetts

Received and filed \_\_\_\_\_

Town of Brookline, Massachusetts  
Project Information for Grant of Location RequestUtility Company EVERSOURCEWork Order Number 2123357 Petition Date \_\_\_\_\_

Street \_\_\_\_\_ Extents \_\_\_\_\_

375 CHESTNUT AVE BOSTON LINE TO 375-399Project Description 2 NEW SERVICE, MARIOT & WATKINSON @ CircleEstimated Start Date Spring 2017 Expected Duration 2 - WEEKSDays and Hours of Work MON-SAT day-shiftNoise By-Law Waiver (required for work between 7PM-7AM) yes / noRoad Closures yes / no If yes, describe the location, timing, duration, and whether abutters will have access during road closures. \_\_\_\_\_Parking Restrictions yes / no If yes, describe the location and estimated number of spaces affected and the timing and duration of parking restrictions. \_\_\_\_\_Resident Access Restrictions yes / no If yes, describe the residents affected, and the timing and duration of access restrictions. \_\_\_\_\_Service Interruptions yes / no If yes, describe the customers affected and the timing and duration of service interruptions. \_\_\_\_\_Service Replacements yes / no If yes, describe the customers affected and whether the service replacements are underground or overhead. \_\_\_\_\_

## ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

Town of Brookline, Massachusetts, January 24, 2017

WHEREAS, NStar Electric Company d/b/a Eversource Energy has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Chestnut Hill Avenue - conduit from MH9159 near the Town Line a distance of about 150 feet southeasterly to 375 Chestnut Hill Avenue

W.O.# 2123357

Substantially as shown on a plan made by VHB dated July 26, 2016, on file with said petition.

**All construction work under this Order shall be in accordance with the following conditions:**

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to the Board of Selectmen or to such officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the Town when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder, said Company shall install one separate conduit for the exclusive use of the Town in accordance with technical specifications for such separate conduit developed by the Town. Said Company shall maintain said separate Town conduit free of charge.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the Town.
4. In addition, said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Five Thousand Dollars (\$5,000) (reference being made to the bond already on file with said Town) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws, as well as regulations of the Town and requirements of by-laws and regulations of the Town as may hereafter be adopted by the Town governing the construction, installation, maintenance and use of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.
6. The grant-of-location hereunder is for the sole use and occupation of said Company hereunder. No other company or entity may utilize said grant-of-location at any time. Any other company or entity must apply to the Board of Selectmen, in writing, for a grant-of-location, pursuant to Town regulations and by-laws.

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Selectmen of  
 the Town of  
 Brookline

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: - after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on January 24, 2017, at the Town Hall in said Town.

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It is ORDERED that NStar Electric Company d/b/a Eversource Energy be and hereby is granted permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

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W.O.# 2123357

Substantially as shown on a plan made by VHB dated July 26, 2016, on file with said petition.

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Attest: \_\_\_\_\_  
Clerk of the Town of Brookline, Massachusetts

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Town of Brookline, Massachusetts, January 24, 2017

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Attest: \_\_\_\_\_  
 Clerk of the Town of Brookline, Massachusetts



# Town of Brookline

## Massachusetts

**Department of Planning and  
Community Development**

Town Hall, 3<sup>rd</sup> Floor  
333 Washington Street  
Brookline, MA 02445-6899  
(617) 730-2130 Fax (617) 730-2442  
asteinfeld@brooklinema.gov

Alison C. Steinfeld  
Director

**TO:** Board of Selectmen  
**FROM:** Alison Steinfeld, Planning Director  
**DATE:** November 11, 2016  
**RE:** Update: 1299 Beacon Street—Application for Project Eligibility Letter (40B)

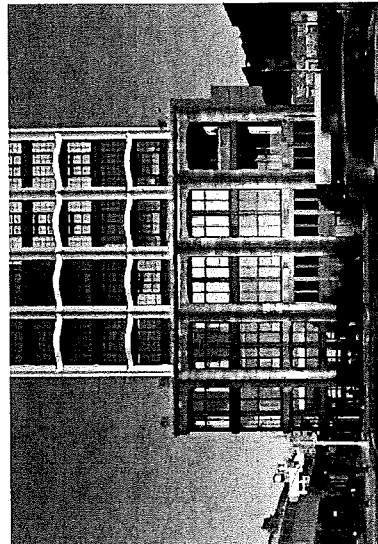
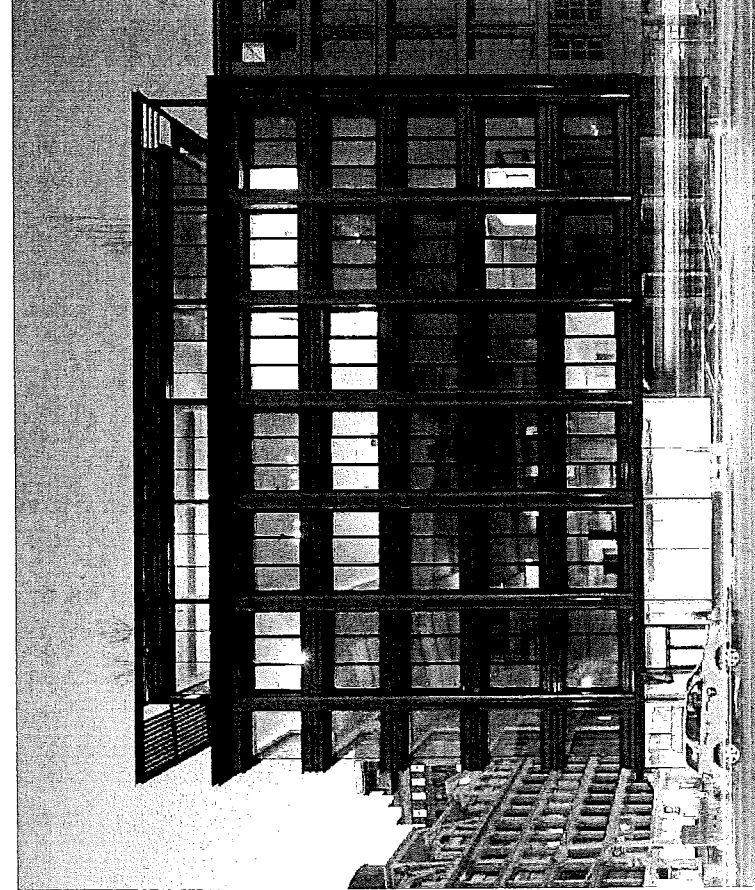
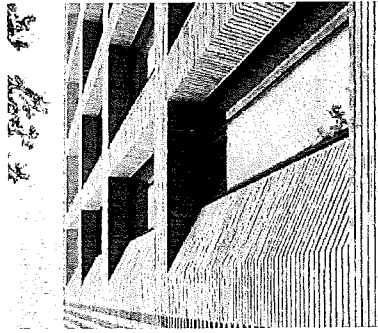
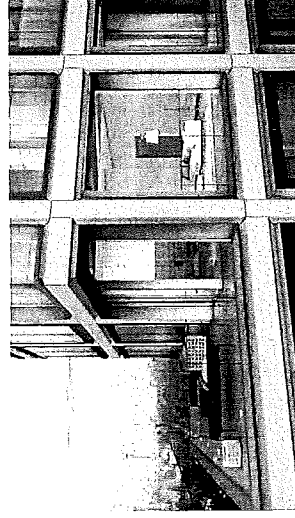
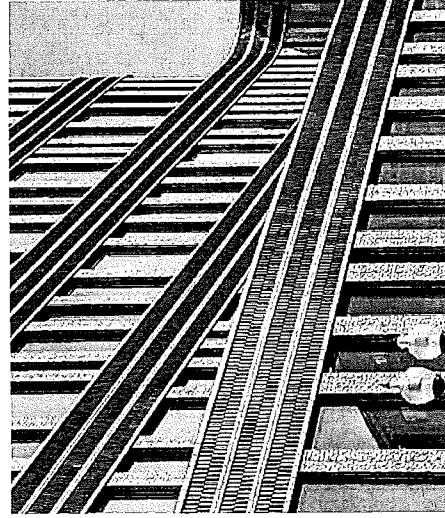
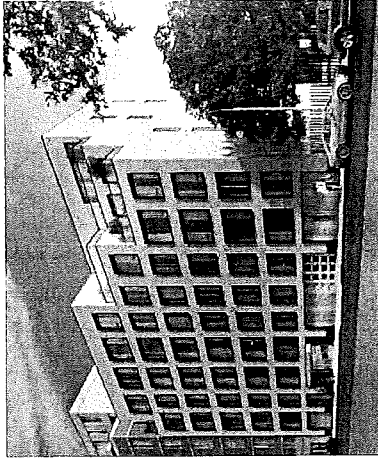
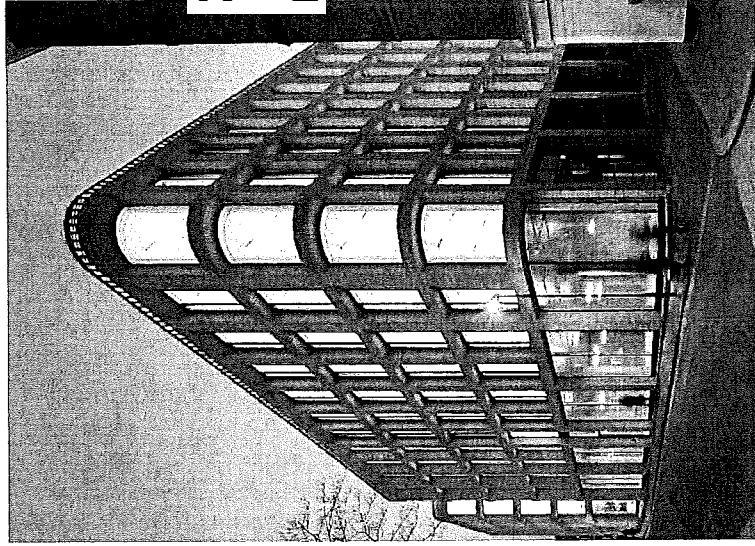
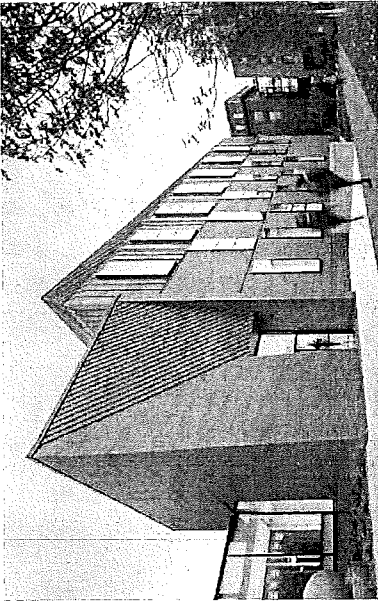
As you may recall, the Board of Selectmen strenuously objected to the application for a project eligibility letter relative to 1299 Beacon Street. The vehemence of your objections and the fact that the Board typically tempers its comments had an effect on the subsidizing agency, which directed the applicant to revise his plans in response to your concerns.

The applicant modified his proposal, met with Town staff, and formally submitted a revised application to MassHousing. The footprint of the building remains the same. The following presents the basic differences between the original and the current proposal:

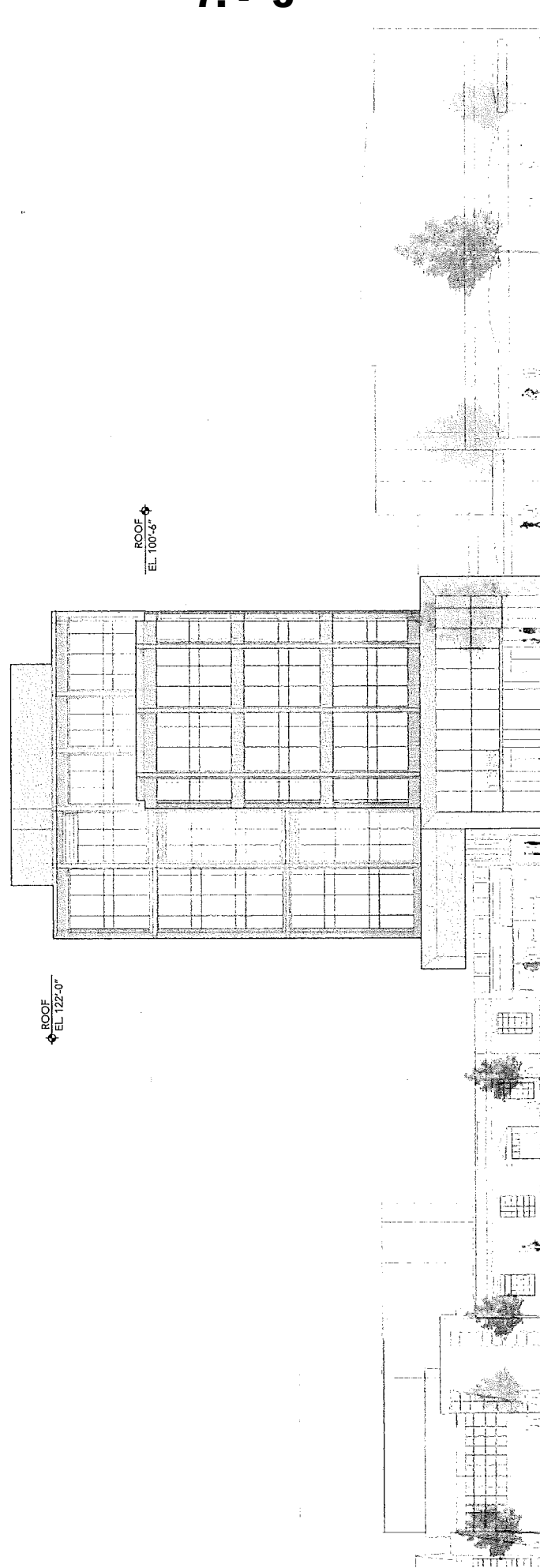
	ORIGINAL PROPOSAL	CURRENT PROPOSAL
Maximum number of stories	14	10
Maximum height	165'	122'
Gross floor area	152,115	104,437
Below grade parking levels	2	1
Number of units (age-restricted)	108	74
Number of affordable units	22	16
Number of parking spaces	178	99
Ratio of parking spaces to housing units (assumes no commercial parking)	1.22	1.34

Although MassHousing is not providing the Town with another 30-day review period, the Town may (at any time) submit comments to a subsidizing agency. MassHousing typically renders a decision on the PEL within 60 days, but expects to do so in this situation more quickly given that it is a modification of a prior plan. I expect that a PEL will be issued and the developer will apply for a Comprehensive Permit, following which the ZBA will subject the proposal to a rigorous review, with support from staff and peer reviewers.

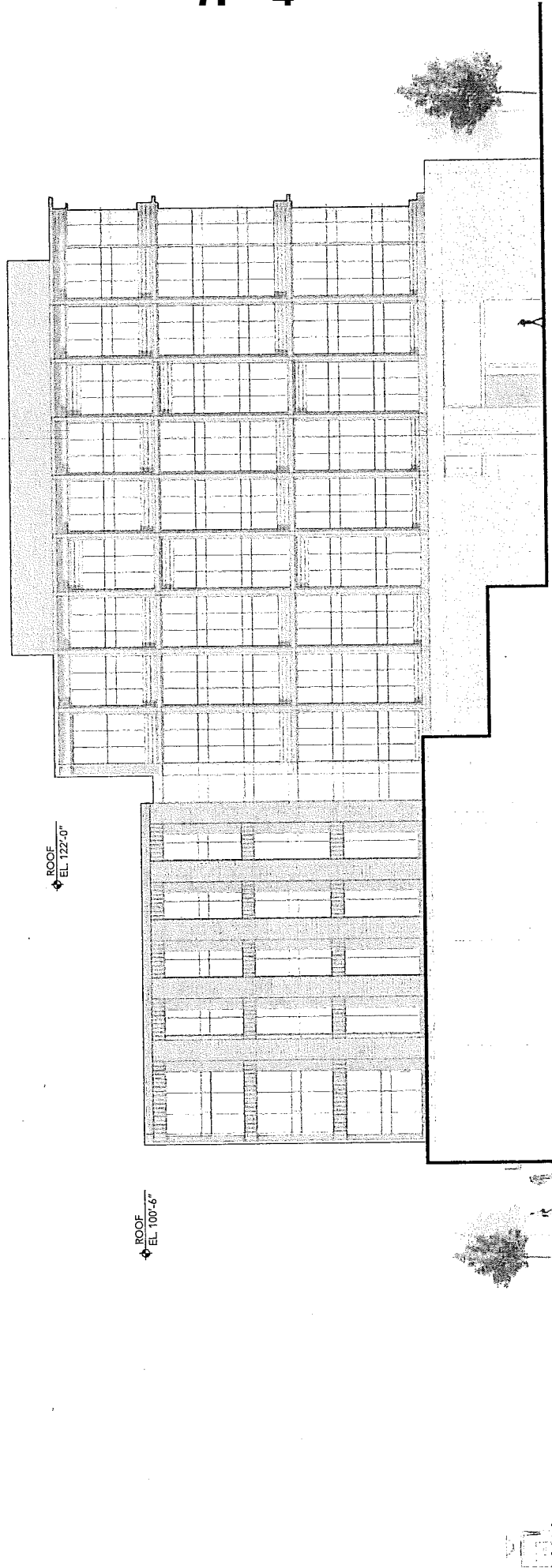
1/20/17: Please note: only certain application excerpts are attached in the 1/24/17 BOS packet. Complete info available online at [www.brooklinema.gov/1328/1299-Beacon-Street](http://www.brooklinema.gov/1328/1299-Beacon-Street).



**1299 Beacon**  
1299 Beacon St, Brookline MA  
11.01.2016

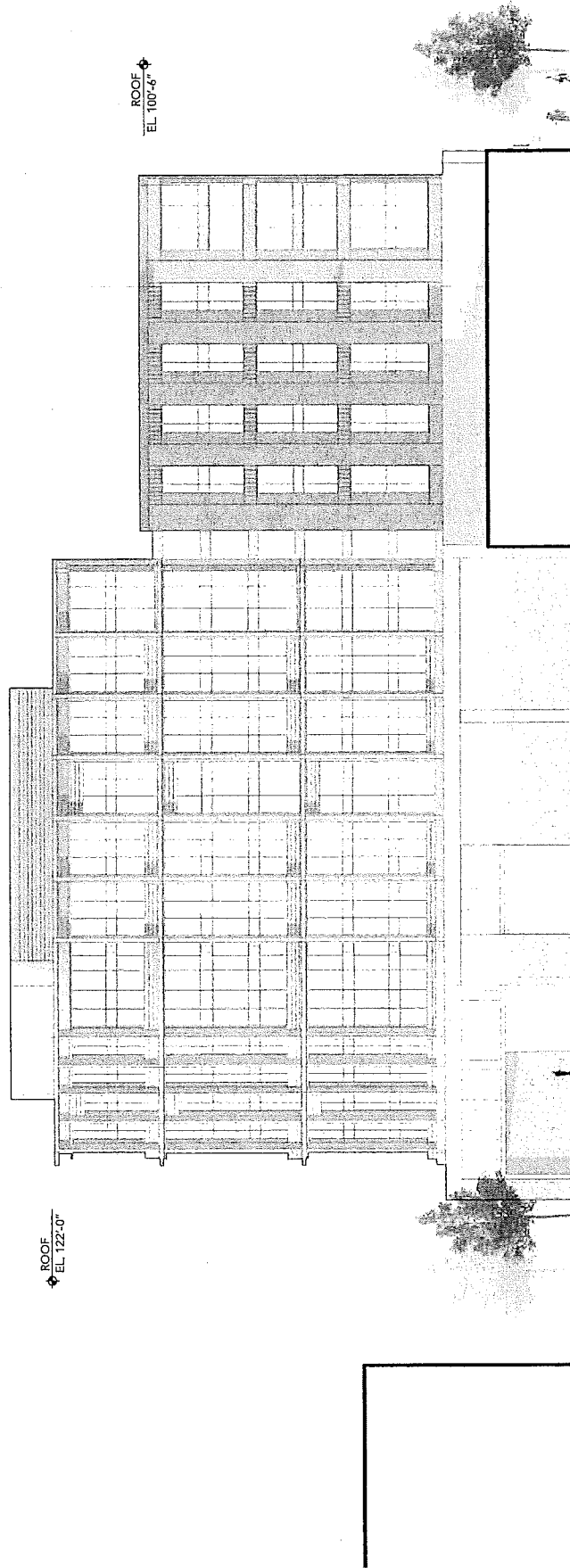


NORTH ELEVATION  
1/16" = 1'-0"

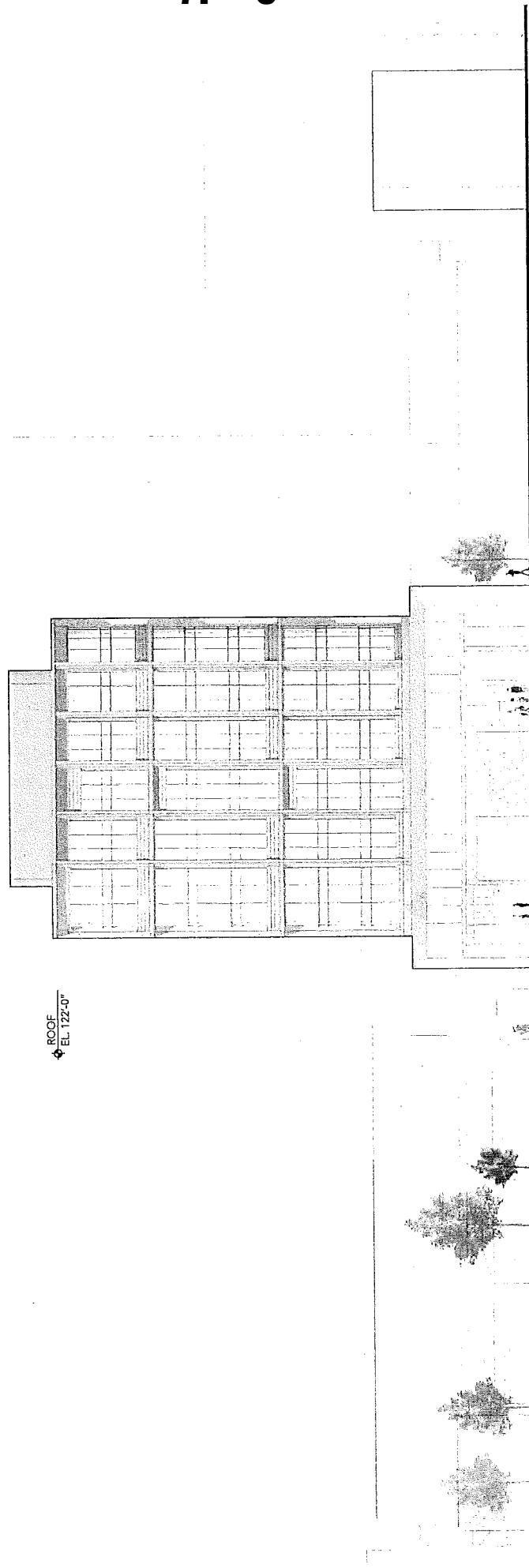


WEST ELEVATION  
1/16"=1'-0"

cbt



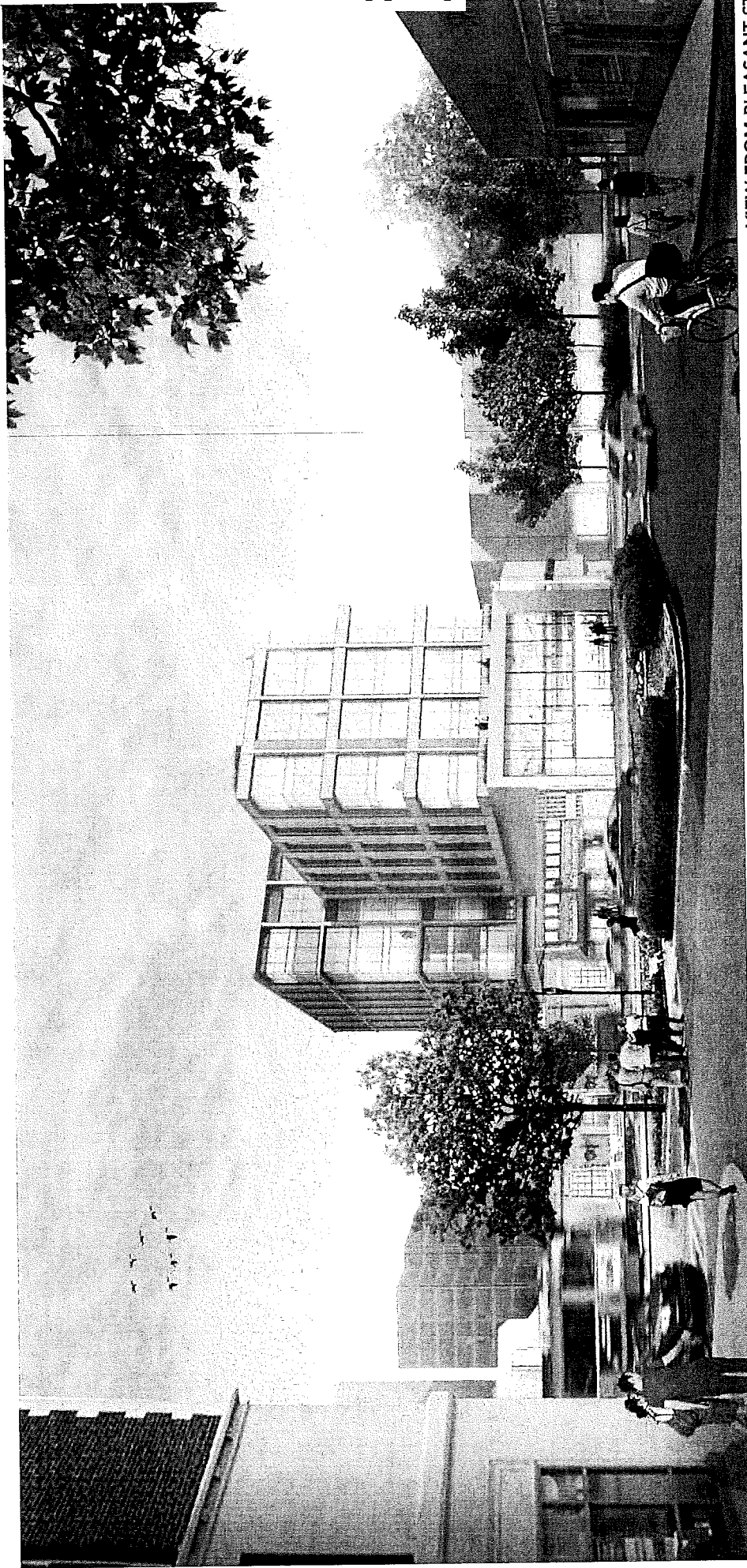
EAST ELEVATION  
1/16" = 1'-0"



SOUTH ELEVATION  
1/16"=1'-0"

9     cbt





VIEW FROM PLEASANT ST

7.-7

STATISTICS / FIGURES

HEIGHT	= 122'-0"
# OF STORIES	= 8 in front, 10 in back (10'9" floor to floor)
GSF	= 112,782 sf
SITE AREA	= 18,632 sf
F.A.R	= 6.05
TYPICAL	
LOWER FLOOR	= 11,889 (10 units)
TYPICAL	
UPPER FLOOR	= 7,864 (7 units)
RETAIL SF	= 12,285 sf
RESIDENTIAL SF	= 72,500 sf
# OF UNITS	= 74 (32 1bed, 42 2bed)
# OF PARKING	= 93 below grade, 6 surface

PUBLIC TRANSIT: Adjacent to Coolidge Corner green line stop, #66 Bus stop, hubway bike station

PRECEDENT IMAGES: (clockwise from top left) nyc, london, nyc, cambridge, nyc, london, nyc, boston

## **FY2018 OBJECTIVES\***

*\*In no particular order.*

1. To continue to observe and implement policies and practices to ensure long-term financial sustainability, including:
  - the recommendations of the Override Study Committee, as adopted by Resolution in March, 2008.
  - the recommendations of the Efficiency Initiative Committee and OPEB Task Force, where feasible, and to explore new opportunities for improving productivity and eliminating unnecessary costs.
  - fiscal policies relative to reserves and capital financing as part of the ongoing effort to observe sound financial practices and retain the Aaa credit rating.
  - efforts to enter into PILOT Agreements with institutional non-profits along with an equitable approach for community-based organizations.
  - support of the business community and vibrant commercial districts.
2. To develop and implement a CIP that addresses the school space pressures brought on by the dramatic increase in K-8 enrollment, that at the same time preserves other high-priority projects:
  - to continue major public projects in progress, including the Devotion School, Municipal Service Center renovations, Water and Sewer infrastructure improvements, and Brookline Reservoir Park.
  - to complete major public projects in various stages of planning, including Brookline High School, a Major K-8 project, Gateway East/Village Square, the Riverway Park Pedestrian/Bike Path, Emerson Garden playground, Corey Hill park, and the fire training and maintenance facility.
  - to complete Coolidge Corner Library renovations.
  - to continue to invest in technology and energy efficiency projects that yield long-term operating budget relief.
  - to upgrade the fleet of parking meters.
3. To continue to work with the School Committee on the development and execution of a comprehensive plan to address the space and enrollment needs in the schools.
4. To continue the Town/School Partnership as the means of budgetary planning for financial issues that span municipal and school interests.
5. To integrate diversity and inclusion into the Town's business objective of providing excellent government services.
6. To continue to provide leadership and support to the Town Administrator, the Diversity, Inclusion and Community Relations Office, Boards and Commissions and other community stakeholders in collaborative efforts to implement meaningful diversity and inclusion initiatives.
7. To work closely with the Town Administrator and the Human Resources Office to establish effective recruitment networks to ensure broad and diverse recruitment pools for highly qualified individuals to serve the Town; while meeting its objective of creating a strategic succession plan, achieving a diverse management and leadership body.
8. To increase our measurement tools building on the metrics established by the Professional Diversity Network.

## 8. - 2

9. To support the Diversity, Inclusion and Community Relations Office, and the commissions it supports, to advance, promote and advocate for the human and civil rights of all through education, awareness, outreach and advocacy.
10. To conduct labor contract negotiations for equitable settlements, in conjunction within the Town's ability to pay as shaped by the objectives noted above, and to negotiate an agreement with the Public Employee Committee to provide quality employee health insurance benefits recognizing the Town's ability to pay and consistent with the practices of similar municipalities.
11. To continue to provide leadership to Brookline CAN- Community Aging Network.
12. To provide a variety of interesting daily/diverse programs at the Senior Center.
13. To continue to explore efforts on diversity to ensure all elders are served with particular emphasis on Spanish, Asian and Russian elders.
14. To ensure compliance with the provisions of the Americans with Disabilities Act.
15. To provide high quality, affordable homecare to Brookline elders and their families.
16. To provide leadership for the Town's efforts to reduce energy use and its impact on the environment:
  - to explore solar energy generation opportunities on Town buildings.
  - to identify and pursue, with the assistance of other municipal departments, energy efficiency improvement and funding opportunities for municipal buildings.
  - to complete the Town's LED Streetlight project.
  - to participate in and support the Climate Preparedness Task Force together with other municipalities of the Metropolitan Mayors Coalition.
17. To commence a Community Choice Electrical Aggregation Program and contract for electric supply for Brookline residents and businesses as authorized by M.G.L. 164, Section 134.
18. To increase the use of renewable resources and corresponding decreased use of carbon dioxide emitting sources for the generation of electricity for Brookline participants in the Community Choice Electrical Aggregation Program.
19. To continue to plan for a for a climate vulnerability assessment focused on the risks to local resources from climate change.
20. To expand technology utilization through the improvement and promotion of the BrooklineMA.gov website, BrookOnLine portal, mobile applications and supporting departmental initiatives such as:
  - using ClearGov to visualize the open checkbook and to give a comprehensive financial overview.
  - continuing to promote paperless billing options and online payments.
  - working toward improving and promoting departmental performance.
21. To ensure Brookline continues to invest in Public Safety related technology including:
  - supporting the Police Department's utilization of data sharing applications and tools to ensure effective and immediate availability of key Public Safety related information.
  - assisting the Fire Department in the utilization of technology to improve firefighter safety, to re-engineer business processes, and improve intra-departmental communication.
  - implementing the findings of the study of the Public Safety Computer Aided Dispatch (CAD) system.

22. To continue to coordinate the archiving and disseminating of information relative to the visual resources held by the Department; explore mechanisms to work with the Library Department and Town Clerk to consolidate resources and develop a plan to effectively and efficiently preserve the Town's heritage.
23. To continue and ultimately expand the Hubway regional bike share system in Brookline by collaborating with Motivate International, Inc. and the Cities of Boston, Cambridge and Somerville as the parties seek to transition the system to a privatized model.
24. To continue to provide staff support to the Zoning Board of Appeals by working with Comprehensive Permit applicants to accommodate adjustments to their proposed projects in order to better address neighborhood and municipal needs within the constraints of Chapter 40B.
25. To prioritize the creation and maintenance of affordable housing, while balancing other community needs and concerns.
26. To continue to review plans for the rehabilitation/stabilization of the Town's cultural resources, including aluminum street signs, the Old Burying Ground, the Devotion House, Putterham School, Brookline Reservoir Gatehouse and Park, Walnut Street Cemetery, Larz Anderson Park and the Riverway/Olmsted Park.
27. To work with Selectmen-appointed committees to examine a potential rezoning of:
  - the block bounded by Pleasant, John, Green, Harvard and Beacon Streets.
  - the Holiday Inn property at 1200 Beacon Street.
28. To complete the Major Parcel Study to create a plan for the future of major private parcels as well as underutilized municipal parcels in order to respond to the needs identified in the Strategic Asset Plan.
29. To oversee the New England Treatment Access, Inc. medical marijuana dispensary in Brookline.
30. To work closely with the Police and Fire Chiefs and the Town's Emergency Management Team to prepare for emergencies, including possible Avian Flu Epidemic, Ebola cases, and bio-terrorist attacks.
31. To provide guidance to the Police Department to ensure an appropriate balance between public safety needs and the rights of individuals and to continue to monitor policy considerations such as Citizen Complaints and the Video Camera Monitoring system.
32. To implement the changes in policies and procedures for the issuance of alcohol and food licenses as recommended by the Licensing Committee.
33. To assure opportunities for continued growth of the restaurant industry in Town by continuing efforts to extend the Town's liquor license quota.
34. To continue to monitor service quality performance of both Comcast and RCN.
35. To work through the Department of Public Works to ensure National Grid documents gas leaks throughout the community, grades them by severity, and undertakes appropriate mitigation and restoration actions.
36. To work with National Grid to ensure they document gas leaks throughout the community, grade them by severity, and undertake appropriate mitigation and restoration actions.

37. To implement an Automated Waste Collection System using wheeled carts for municipal solid waste.
38. To continue to explore options to rectify inequities inherent in the Norfolk County structure.
39. To strengthen relationships with Boards and Commissions.
40. To form the following Selectmen's Committees as a result of Town Meeting:
  - a. Tobacco Control
  - b. Police Officer Training of Dangerous Dogs/Animals
  - c. Online Posting of Police Reports
  - d. Senior Tax Relief
  - e. Kent Street Lot
  - f. Tree Protection
  - g. Coolidge Corner Study Committee